

KALAPANA SEAVIEW ESTATES COMMUNITY ASSOCIATION

R.R.#2, Box 4537, Pahoehoe, Hawaii 96778 (808) 965-8711

MINUTES

Board of Directors' Meeting, February 5, 2004

the room is the cold.
The board meeting was moved to the home of Robert and Crystyl who invited us out of in. Athena left a note on the pavilion table directing any interested parties to Chrystyl's house. ~~~~~

The closing of the Food Bank distribution in the pavilion because of Gary Poretsky's disorderly conduct was discussed. The program that Athena coordinated weekly with Kelly for more than two years was organized under Dinner in The Park, an I.R.S. nonprofit 501(c)(3) corporation.

Vice President Athena called the meeting to order at 6:36 p.m. Also in attendance were: Robert, Grant, Willie, Souza, and Greybeard.

Treasurer's Report – Grant Jones (will be inserted when located) ✓

New Board Members: MOTION made by Athena, **SECONDED** by Robert: **"TO APPOINT WILLY AND SOUZA TO FILL VACANT BOARD SEATS UNTIL OUR ANNUAL GENERAL MEETING."** MOTION CARRIED UNANIMOUSLY.

January Minutes – Greybeard The January Minutes were read by Greybeard. Minor corrections were noted to be penned in by hand on hard copies and Athena will correct computer record.

MOTION, made by Robert, seconded by Athena, "To accept Minutes as read with minor corrections noted." **MOTION CARRIED UNANIMOUSLY.**

Pavilion Report - Greybeard requests regular supply of toilet paper to discourage flushing of magazines, leave, etc.

Community Work Day -- Work party scheduled for Saturday, February 9th. It was resolved that we would rename this activity to read "Volunteer Party" or some other word than "work". Athena will get supplies for breakfast/snacks and will remind pancake maker, Bob Ream, this Saturday is the day.

Robert's Rules – Athena has been unable to locate her copy of the full revised edition. She will purchase the latest edition for the Seaview office, as proscribed by Hawaii State Law.

Newsletter -- We read aloud the articles submitted thus far and made some changes. When President Garry's letter is submitted, Athena will format newsletter.

Database Update -- Athena reported: Lorn activated Access Program; Michel helped her activate a virus program. Computer was infected by County's database but virus deleted. Athena has purchased the Access for Dummies book to help with this program. She has spent \$52 of \$250 budget: Michel, \$30, book \$22. She located a computer man to help with program set up.

Proxies -- In order to validate proxies, we need to know who paid last year. Athena cannot guarantee that information because of the way records were/were not kept last year. No one has created a payment ledger since our bookkeeper/secretary Monica Devlin left in 1999. She will obtain a ledger and make 2004 entries until the new board is elected and will turn it over to them.

It was agreed that we would include a note* at bottom of proxy form and suggest proxy users ~~to~~ assign their votes to individuals rather than the Board as a whole.

Annual General Meeting/Facilitator -- There was a suggestion from the floor to dispense with the use of a non-resident facilitator and facilitate our own A.G.M.

For the record, Athena made the **MOTION** "To invite Jon Olson to facilitate our A.G.M.". **MOTION FAILED** for lack of second.

A discussion followed as to who would facilitate if President Garry chose not to facilitate himself. It was agreed by the Board and by Robert, that Robert would facilitate the A.G.M. if Garry preferred not to do so.

Park Policy -- Daylight park hours and no camping policies are in effect and signs are posted. Park policies will be published in newsletter.

Next Meeting -- March 4th, 6 p.m., pavilion.

MOTION TO ADJOURN made by Greybeard, **SECONDED** by Robert, **PASSED UNANIMOUSLY**.

Submitted by: Greybeard