

MINUTES

Board of Directors Meeting
December 1, 2004

The meeting called to order by President Robert at 6:12 p.m. Also present were Greybeard, Athena Mark, John and Henry. The Agenda was presented by Robert, reviewed, amended and accepted by the Board

Minutes - Greybeard read the Minutes of the November board meeting submitted by Susan who is off island for two months. Minor corrections were made and noted by John our official proofreader. The Minutes were approved as amended. It was further proposed to attach the Treasurer's report to the Minutes as a matter of standard procedure to be followed henceforth.

Dog Leash Letter - The draft of the letter to Sherri Smith was further refined and accepted. Robert will send this letter by certified/receipt requested mail. See copy attached.

Park Rules - As part of the above discussion regarding unleashed dogs in the park, Greybeard presented the Park Rules that have been in effect for years and are currently posted in the park bathroom.

PARK RULES

These Facilities are provided and maintained by and for Seaview Residents

- Hours for the pavilion park are 7 a.m. to 8 p.m.
- Community courtesy demands strict observance of 8 p.m. pavilion closing time unless prior arrangements are made by permit application with the KSECA Board of Directors.
- Drugs and alcoholic beverages or their use are prohibited in the Seaview parks, pavilion or community library.
- Glass containers shall not be used in pavilion.
- Dogs must be leashed in the parks at all times in accordance with Hawai'i County Dog Regulations.
- Residents are asked to leave all pets at home when attending community gather in the pavilion.

Treasurer's Report - The Treasurer's Report was submitted by John. Henry asked that That future reports include the check register and it was so agreed. The November report is attached hereto.

Back Taxes - Laurie Lannan, CPA, will prepare our federal and state tax forms for the years 1999 to 2003 for \$200 per year, total \$1,000. She will also prepare our financial audits for the years 2002 and 2003. Athena delivered the minutes and financial papers to Laurie two weeks ago. To date, Laurie has received \$1,300 for this work.

Newsletter - Athena reminded board members to submit material for the newsletter in order to meet our January deadline. Topics were discussed. Mark suggested photographs and will report on new homes. John will prepare a commentary on the joys of morning walks through Seaview. Robert will write the President's Letter once all the drafts are submitted. Greybeard suggested running choice excerpts from past newsletters.

Insurance Policy - Henry reviewed the exclusions and details of our new liability policy secured by our broker Glenn Santos. The premium was paid: \$5,191.00 plus taxes and fees of \$492.84.

Database and Computer Program - Henry and Mark discussed ways of transferring old data base into Quick Books. Athena volunteered to help with some of the detail work once it gets started. The present database is inadequate for printing the bills this year.

Our AGM deadline date of April 1st requires that the newsletter and bill package be mailed thirty days before the AGM.

Mark reported our old printer is no longer reliable. In order to facilitate production of our newsletter and billings, he suggested a new laser printer and fax machine be purchased.

MOTION by Henry, SECONDED by John: To spend up to \$400 for the purchases of a laser printer and fax machine.

MOTION CARRIED UNANIMOUSLY. Henry is going to make the purchases.

Annual Holiday Dinner - Athena reported that Willie and Souza agreed to give the blessings for our community dinner.

MOTION by Robert, SECONDED by Mark: To give Willie a Souza a \$50.00 honorarium as a mahalo for the community dinner blessing.

MOTION CARRIED UNANIMOUSLY.

The four turkeys will be cooked by Helen, Sherri, Willie and Souza, and Cristyl with Mark for back up. Athena has the turkeys in freezers in Pahoa. Stanley and Colleen are preparing 10# of mashed potatoes. John and Bianca are preparing a vegan entrée and #10 of vegan mashed potatoes. Athena will purchase the lasagna entrée, stuffing and other items. Robert will help with getting chairs and tables to the pavilion.

It was further suggested we prepare beverages. Athena is working on it.

Athena reported that a Seaview resident has given her a \$50.00 cash donation toward the dinner's expenses. He wishes to remain anonymous.

New Signs and Mailboxes - Very little progress has been made on the sign project. Robert will follow up with Sasha and may opt to contact others to get the signs made.

The new postal regulations require we pay \$100 per new box in increments of 12 or 16 boxes. We may charge key deposits of \$100, but we may not charge residents for initial cost of installation. Mark will get all the official post office details.

Lot Consolidation - The Board reviewed the Independent Hawaii Land Surveyor's bid of \$781.25 to survey the park pavilion lots to proceed with consolidation into one TMK.

Henry questioned Independent's business policy requiring a \$399 deposit on work that would not be performed until March or April. Robert will call the company back and ask for some clarification on this matter. The survey decision is tabled until next month.

New Business - Abandoned Cars - Mark reported new County abandoned car procedures: A report has to be made to the Police Department citing, make, color, license number and location of vehicle. A recent Herald-Tribune news article states that the police will respond to these requests within 24 hours to take the reports and the cars will be removed within a month.

Cars on private property may be removed if they impinge upon the county right of way.

Street Deterioration - Mark reported deterioration of streets. Greybeard suggested a letter be address to the County Public Works Department that prompt attention to potholes, cracks and other small defects at this time would save the County an expensive repaving project in the near future. Mark will draft the letter.

MOTION to adjourn was met with UNANIMOUS consent.

Submitted by, Greybeard, Scribe in Susan's absence.