

Kalapana Seaview Estates Community Association
RR 2 Box 4537 Pahoia, HI 96778
February 12, 2014 BOD Meeting Agenda

1. Call to order: by President Kevin Sulgit at 3:49 pm, Seiview Community Park Pavilion

Board Members Present: Kevin Sulgit, Kelly Finn, Camilla Du Lac, Patti Lightcap, Greg Ward, Jim McRae, River Rogers

Members present: Athena Peanut, Jacklyn Symonds, Nicholas Palmer, John Dubois, David Hoffele

A. Amendments to the agenda: Kupono Cares request for use of front park added to new business.

B. Announcements: Larita Buckley's Retirement Party at Leilani Estates Community Association

- on Sat 2/15 5-9 pm
- Bring food to share, and lei for Larita, Sherri Smith will bring a Costco cake.
- Kevin will be bringing chairs and tables.
- Party invite has been published in weekly Puna happenings and other local web sites.

C. President's report on Lawsuit:

In the KSECA suit, default judgment was set aside at recent hearing. Pre-trial conference scheduled 5/5 for both lawyers and the judge with Kevin Sulgit. Since decisions to be made will be completed by the legal entities, the BOD will not be required to attend. If BOD decisions need to be made then Kevin will contact members in a timely way, but this is unlikely. Since a new board will be on the board, this issue will need the support of the current board members. Next step after the conference before the trial will be depositions which may even require subpoenas. Attorney deadline 3/14 for filing documents,

Pat Rocco' suit against Kevin might possibly be re-filed. Judge agreed with our attorney that the suit was filed in the wrong venue. Attorney's fees were requested so that Pat Rocco will pay for Kevin's (BOD funded) lawyer since the suit was filed in wrong venue.

2. Treasurer's report: Patti Lightcap; Treasurer

A. Account balance: A. The account balances were: 1st Hawaiian Bank, \$14,185.89;

ING Capital One Savings, \$47,704.78 for a total of \$61,890.367

B. Checks written for maintenance and services totaled: \$ 1922.42

C. Garnishment back to our account.

D. Kelly Finn motioned Patti Lightcap 2nd. for the KSECA BOD to authorize up to \$100.00 for Larida Buckley's party cake and supplies.

3. Minutes: River Rogers

A. January Minutes were read, corrected and amended. Kelly Finn moved to accept minutes as amended, Camilla DuLac 2nd. VOTE: Unanimous

4. Clerk's report: Kelly Finn, Clerk

A. Mailboxes: Official letters requesting support have been sent to the state legislators asking for support. Suggestion that we also send these letters to federal representatives was accepted by clerk.

Due to the installation of the new blue USPS outgoing mailbox, only the new BLUE USPS mailbox for outgoing mail should be used. Residents should be advised to NOT use the small slot in the mailbox clusters, these slots are not cleared by the post office or mail carrier.

B. Website: The newly hired webmaster will take the control of our web site as soon as payment received. The changes and development of the website must go through the lead person for approval, but large scale changes should be discussed and approved by the BOD.

C. Newsletter: Greg Ward went over the draft layout and proposed style. The proposed bylaw are changes nine pages long. Suggestions regarding how to save postage in mailing the newsletter revolve around the quantities of paper to be included. Greg wrote a clear reading version of the bylaws which we suggested he use for the web site and the balance sheet version will be revised to reflect the annual expenditures. Clerk's report is still coming. Dark Sky report should have actual suggestions which can be used to reduce the light. More revisions suggestions were discussed. AGM agenda was discussed but not finalized.

All editing of the newsletter must be done by Sunday noon, February 16 to get it to the printer. At 3pm, Monday, 2/17/2014 BOD will meet to finalize. River has accepted the responsibility for contacting printers for making an appointment for printing services for the newsletter.

AGM: River Rogers motioned for the BOD to contact and secure the use of a facilitator for less than \$500 to be contacted by BOD; Kelly Finn 2nd. Vote: Unanimous

5. Committee reports:

Bylaws: Discussion was brief, inconclusive and indecisive, more work needs to be done by the Bylaws committee on legal obligations of the board in changing election process.

Park safety and Security: Tabled by President

6. Old Business:

A. Larita's Retirement Party: See announcements above

B. Drive in movies: A community group needs permission from BOD (letter format) for John Dubois to use the park pavilion for showing movies for the community; content and times sensitivity will be regarded. The copyright infringement discussion ensued. The BOD has evidence from other community associations that we will be in compliance with copyright law exemptions for fair use. (No cost/fee.)

KF moved we write an endorsement letter to John DuBois for occasional use of our pavilion to show movies to the community. 2nd. River Rogers Vote: Unanimous

In this letter add BOD compliance issues and need for requests to be within a minimum of two weeks of notice for these events.

C. **Newsletter:** Review of layout and articles presented in draft form by Greg Ward was discussed with suggested and recommended changes noted. BOD will meet as stated above to finalize the newsletter prior to printing.

7. New Business:

A. Work Party on Jan 16, 2014. Kevin Sulgit will be available to work with volunteers. Meet by the mailboxes at 8am to work until 10am. Extending the roof to cover the new mailboxes and general clean-up of the parks will be the focus.

B. River Rogers motioned to authorize purchase of new Sony voice recorder. Camilla DuLac 2nd.
Vote: Unanimous

C. **Kupono cares:** Requests use of our front park for setting up a table for refreshments and collection point for the beach and Red Road clean-up days.

Camilla DuLac motioned to allow Kupono Cares use of our front park at their own risk to facilitate any Red Road cleanups. Greg Ward 2nd. Vote: Unanimous

Set next meeting date and time: Tuesday, March 11, 2014 at 3:30

8. Adjournment: 6:30pm