

**KALAPANA SEAVIEW ESTATES COMMUNITY ASSOCIATION**  
RR 2, Box 4537, Pahoehoa, Hawaii (808) 965-2607

**Board of Directors Meeting**

**AGENDA**

**June 10, 2014**

- 1. CALL TO ORDER:** Athena Peanut, President
  - A. Announcements -
  - B. Additions to Agenda -.
  - C. Amendments to Agenda -
- 2. MINUTES:** April and May Minutes - Jeanmarie Theine, Scribe
- 3. TREASURER'S REPORT:** Kevin Sulgit  
Accounts Receivable to reflect the source of funds; Annual Maintenance Fees, Liens and Transfer Fees.
- 4. CLERK'S REPORT,** Kelly Finn, Clerk:
  - A. **Mailboxes:** Mailboxes assigned this month.
  - B. **Website:** New website is under construction; prior board meeting minutes to be available at website; and, report on process of purchasing new domain name.
- 5. COMMITTEE REPORTS, Parks Committee - Kevin Sulgit:**
  - A. Vandalized shed and bathroom doors repaired. Security door installed?  
Playground equipment repairs and new swings installed.
  - B. Bulletin Board: Materials purchased? Repaired?
  - C. Security Issue Suggestions:  
Shipping container/storage shed report - Helen Noble  
Create a new Board position, " Custodian" be created to keep all records in in one place.  
Hire security guard; neighborhood watch shifts; shipping container storage shed.
- 6. OLD BUSINESS:**
  - A. **Lawsuits: Kevin A.**
    - a) Update on three lawsuits and legal fees.
    - b) Report to attorney assistant, Robert Curtis, indemnifying all defendants named
  - B. **SECRETARIAL AND BOOKKEEPING ASSISTANCE - Athena**  
Patti Lightcap will provide assistance to Board assisting Treasurer with bookkeeping and producing board meeting minutes for Scribe when she returns from her vacation later this month. Hours limited to no more than 20 hours per month.
  - C. **COMMUNITY PARK CONCERNS:** Kevin S. and Jack Hash  
Status report on repairs/replacements to all playground equipment.
- 7. NEW BUSINESS:**
  - A. Subscription to a Hilo Tribune-Herald online version so board members are able to keep up-to-date with news (county regs, laws, etc.) that affect our community. - Kevin S.
  - B. Update signatories for KSECA bank checking account
  - C. Review contracts
  - D. Humane Society - Dead animal removal.
- 8. ADJOURNMENT**