

Kalapana Seaview Estates Community Association  
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Phone: (808) 965-8711

## MINUTES

Board of Directors' Meeting, October 6, 2004

The Meeting was called to order by Robert Stearns (President) at 6:15 p.m. and was held at the community pavilion in Seaview Estates. In attendance were Robert Stearns, Henry Rapoport, Greybeard, Mark Hinshaw, Susan Mielke, Athena Peanut, John Lazor, Ursula Snover, Shari Smith and Kyou Gruber.

**MOTION**, made by John, seconded by Mark, "to accept Agenda typed by Robert."  
**Motion carried unanimously.**

A corrected version of Minutes from July, August, and September was handed out.  
**MOTION**, made by Robert, seconded by Greybeard, "to accept Minutes passed out by Susan." **Motion carried unanimously.**

### Treasurer's Report:

A printed balance sheet was handed out, was reviewed, and accepted by the board members.

**Non Profit Status:** Robert called IRS. He reports that a determination letter 501(c)3 would be needed since Seaview Estates is registered only as a Non Profit with the State, but not with the IRS. It would cost about \$500 and would take close to three months to become a 501(c)3 non-profit corporation. There has never been an application before.  
**MOTION**, made by Mark, seconded by John, "to have Athena go ahead to research and pursue an application." **Motion carried unanimously.**

Athena is going to start pursuing an application to IRS. ~~The board will reimburse her.~~  
Henry will print out documents that are needed. Graham could try to get a People's Grant to cover the \$500.

### Pavilion Report

- A) **Volleyball:** This matter stays tabled until the Volleyball players approach the board again with research results.
- B) **Safety:** Another incident of vandalism occurred on a weekend when the toilet was broken, and a table got maliciously burned in the pavilion. A discussion was held as to how to prevent the vandalism. It was pointed out that we need more presence

at the pavilion. Shari declared she would come to the pavilion on a regular basis to check in.

Playground: A discussion about using shredded tires for surfacing on the playground led to the decision to wait until someone shows up for an inspection. The insurance company will then stipulate what is necessary.

**Old Business:**

- A) **Insurance:** The board members agree that it is better to get a little insurance than to have none. Glenn Santos with Business Insurance Services can offer a policy for \$5,683.94 per year.

**MOTION**, made by Henry, seconded by Shari, "to get the Premium Liability Insurance through Glenn Santos from 'Business Insurance Services.'" **Motion carried unanimously.** Robert will follow up on this.

**MOTION**, made by Mark, seconded by John, "to spend the month of October to compare insurance policies." **Motion carried unanimously.**

- B) **Database and Computer:** Henry is going to do more work on it.

C) **Development of Park Plan:** The Landscape Architect has professional drawings of the Park Plan. Graham Ellis spoke to him. He suggests using these plans for Grant Writing. Robert will let Graham know that the board agrees and to take that approach.

D) **New Signs:** Robert talked to Garry Hoffeld. The Cedar wood will be done by the end of the month to then hand it over to Willie and ~~Susan~~ Souza.

E) **Palm Removal Bid and Ironwood Clearing:** Mark is not going to do anything about the Ironwood Trees presently. Robert got a removal bid from Allen's Tree Service just for the trimming of the palm fronds for \$60 an hour.  
-Discussion

**MOTION**, made by Greybeard, seconded by Susan, "to use the pit in the front park as a repository for the palm fronds."

**Motion carried.** (Five were in favor, one was opposed)

- \* F) **Mailboxes:** If residents of Seaview are requesting an individual mailbox at Seaview, the post office will not cover the cost of new mailboxes.

It would cost \$100 per box. The applicants would have to go to the Pahoa post office to put themselves on a waiting list until a mailbox becomes available.

(The possibility of the \$100 being covered by one of the property owner's fees was discussed.)

### New Business

**Letter, submitted by Kyou Gruber (see attachment):** Kyou presented a letter that she wrote to the board about an incident in the Front Park concerning Shari Smith and her dogs.

-Discussion

Robert requested that Shari has to have control over her dogs by at least putting them on leashes when taking them off of her property.

AJOURN: 8:20 p.m.

Minutes submitted by Susan Mielke, Scribe

### Treasurer's Report

A printed balance sheet was prepared and reviewed, and accepted by the board members.

Ken Pratt, Director of Finance, reports that a determination letter 501(c)(3) would be needed since the organization is registered only as a Non-Profit with the State, but not with the IRS. It would take close to three months to become a 501(c)(3) organization. There has never been an application before.  
MOTION, made by Robert, seconded by John, "to have Athens go ahead to research and pursue an application." Motion carried unanimously.

Athens is going to start preparing an application to IRS. Research should be done on Henry will print out documents that are needed. Graham could try to get a People's Grant to cover the \$500.

### Facility Report

- A) Volleyball: This matter was called on by the board. All players approach the board again with research results.
- B) Safety: Another incident of vandalism occurred when the toilet was burnt out, and a toilet got maliciously sprayed with the markers. A discussion was held as to how to prevent the vandalism. It was decided that we need more presence