

Kalapana Seaview Estates Community Association
RR2 Box 4537, Pahoia, HI 96778
August 4, 2015 BOD Meeting Minutes

Draft Minutes

1. Call to Order: 4:21pm by Hazen Komraus, President.

Board of Directors Present: Hazen Komraus, Kelly Finn, Gary Kinley, Vicky Chisholm, absent are Athena Peanut, Randall Shipp and Daniel Levy.

Members Present: Patti Lightcap, John DuBois, Rose Jeranium, Frank Gilbert and Mark Hinshaw.

A. Additions/Corrections to Agenda: They were made to agenda.

B. Announcements: No announcements.

2. Treasurer's Report:

As of July 31, 2015

Bank of Hawaii checking balance \$30,063.70

ING Savings balance \$47,896.58

 Total Balance of \$77,960.28

Checks spent for July total \$11,129.32. Deposits made for July total \$2785.00.

See attached for details

Motion: by Kelly, 2nd by Gary to approve the treasurers report.

Vote: Unanimous - Motion Carries

3. July Minutes: July minutes were read and corrected.

Motion: by Gary, 2nd by Kelly to accept minutes as corrected.

Vote: Unanimous - Motion Carries

4. Clerk's Report:

A. Website: Daniel has signed us up with Pay Pal for on line payments.

Motion: by Vicky, 2nd by Kelly to allow Daniel to enact on line payments of dues through Pay Pal.

Vote: Unanimous - Motion Carries

B. Mailboxes: We have some vacant boxes. Letters need to be sent. Hazen will check on ability to print envelopes.

5. Resident Concerns: None

6. Committee Reports:

A. Permaculture: Daniel absent no report

B. Coconut Tree RPF: Vicky contacted Allen's Tree Service he will send a bid. She will also solicit other bid for the coconut tree trimming.

C. Neighborhood Watch: CERT training completed by Mark Hinshaw & Frank Gilbert. Greg Ward is also certified.

Towing Signs are here and Hazen will post them.

for Mark Hinshaw, Frank Gilbert and Lorn Douglass have notice of trespass forms violations in our parks. These will act as TRO, temporary restraining order.

D. Parks: .

1. Pavilion Bathroom & Security Door: Hazen spoke with David Hoffeld, there are some plumbing issue but will install door within the next couple of weeks..

- 2. Water Catchment:** David has agreed to take down old one and put up new tank. He is waiting out Guillermo.
- 3. Signage:** Heather has painted the new food bank sign. There will be a work party to finish the rest of the signs. Time to be announced.
- Motion:** by Gary, 2nd by Vicky to change Board Rule number 7. Work Party: A. “2 hours of work in exchange for annual dues“, to say “4 hours of work in exchange for annual dues”, B. “Hold work party quarterly” to “Hold work party needed” and to delete “C” then “D” would become “C”.
- as **Vote:** Unanimous - Motion Carries
- 7. Old Business:**
- A. Lawsuits:** Kevin Sulgit’s motion for summary judgment was passed. Kelly will contact Steven Strauss regarding attorney fees and other fees.
- B. Playground:** The playground is finished and installed.
- C. Towing Contract for Front Park:** We have a contact with Ryan’s Towing.
- 8. New Business:**
- A. 2014 Audit:** Carbonaro CPA has given us a Quote of a range between \$2,680.00 - \$2890.00
- Motion :** by Gary, 2nd by Hazen to except the bid from Carbonaro CPA to do the 2014 audit.
- Vote:** Unanimous - Motion Carries. Patti &Vicky will contact them.
- B. Letters to Members in Arrears: Motion:** by Gary, 2nd by Vicky to address delinquent accounts annually and to have notice sent out with the newsletter.
- Vote:** Unanimous - Motion Carries
- Motion:** by Gary, 2nd by Vicky to have the standing bylaw review committee develop a written procedure to address delinquent accounts.
- Vote:** Unanimous - Motion Carries
- Hazen will contact Athena to set up meeting and the committee is open to any new members.
- C. Community Albizia Control:** Workshop held Saturday August 8, 2015 at 8:00 AM. Meet at the pavilion BIISC will explain and demonstrate the use of milestone to wipeout Albizias.
- D. Work Party:** A work party to paint & repair signs will be held September 5, 2015 from 9:00 to 11:00 AM at the pavilion.
- E. Agenda:** Kelly will prepare the draft agenda
- 9. Next BOD Meeting:** Next meeting is Tuesday, September 1, 2015 at 4:00pm at the pavilion.
- 10. Adjournment: Motion:** by Gary, 2nd by Vicky to adjourn meeting at 6:45pm.
- Vote:** Unanimous - motion carries.

Minutes submitted by Patti Lightcap