

Kalapana Seaview Estates Community Association  
R.R. 2, Box 4537, Pahoia, HI 96778

**KSECA Board of Directors Meeting  
Tuesday, June 7, 2016, 4:00 P.M. at the Pavilion**

DRAFT Minutes

1. Call to Order: 4:11PM by Hazen Komraus, President

Board of Directors Present: Hazen Komraus, John DuBois, Kelly Finn, Phil Hartman, Jean Howell, and Archer.

Members Present: Uschi Snover, Bob Kirk, Rose Jeranium, Christina Hazzard, and Helen Noble

A. Additions/Corrections to Agenda:

B. Announcements: June 16<sup>th</sup> is the Little Fire Ant Workshop put on by BIISC, 6PM in the Pavilion

2. Treasurer's Report – Archer, Treasurer

Details will be included at July's meeting as approval of the Treasurer's report was tabled until questions about a check were answered (by Patti, our contracted treasurer) who was not present. Archer will follow up on this.

3. Minutes May BOD Meeting-

Hazen read the minutes. Jean made a motion to approve the draft May minutes, seconded by Hazen. Unanimous; motion passed. Hazen read the minutes of the Executive Session; John made a motion to approve them, seconded by Hazen. Unanimous; motion passed.

4. Clerk's Report

A. Website

Contracts for webmaster will be reviewed. Daniel is currently doing it and has submitted a bid in response to our RFP.

B. Mailboxes

Currently there are no available boxes. Twenty + letters have gone out (letter #2) to unknown boxholders to determine if the boxes are still in use which may clear up some available boxes.

5. Resident Concerns

Uschi S. talked about the albizia removal program that BIISC is doing in many subdivisions including ours. They received some donations from members who had their lots treated for free and have \$132 left.

Kelly made a motion that we solicit member's e-mail addresses with their annual dues invoice which they can voluntarily provide to us for future correspondence; seconded by Jean.

Unanimous; motion passed.

Uschi has been monitoring ovitraps in our parks (for mosquito control), she will be collecting them soon as the 10 weeks is up. She will show the next volunteer how to set up the traps. Jean made a motion that KSECA pay for chemicals and supplies for ovitraps in the parks and solicit for a volunteer to maintain them for “work for dues”, seconded by Hazen. Unanimous; motion passed.

## 6. Committee Reports

### A. Permaculture Garden

Scott Stone had a meeting for planning the future of the pavilion park on May 27<sup>th</sup> at 1PM; however no report was submitted. Hazen will ask him for a report and advance notice of the next meeting so we can post it.

### B. Parks

John made a flyer to be used to tell people to stop parking inside the front park. John made a motion to reimburse Hazen \$20 for printing 150 copies of the flyers; seconded by Phil. One abstention (Hazen); motion passed.

We discussed signs to go in the park. Phil made a motion to get 6 signs made saying No Parking in the Park; seconded by Kelly. 1 nay (Archer); motion passed.

### C. Neighborhood Watch/Food Bank

Hazen reported that he verified with Mark Hinshaw that he is the point person for Neighborhood Watch; but if a crime is observed the Police should be called first and NW informed later. Hazen will contact NW about clarifying their role in enforcing park rules.

### D. Mailbox Center

Jean reported that as the committee’s job is completed that a new standing committee be formed to fulfill the AGM vote. Jean motioned that the Board replace that committee with a Standing Committee to see through the AGM decisions to build a new mailbox kiosk in a timely manner. And that this standing committee be charged with: gathering and recommending bids for drawing plans for and construction of the mailbox project to the Board for a vote, obtaining necessary building permits, supervising the construction and overseeing the project to completion. The mailbox kiosk project will be supervised and reported on by a project manager who will report to the board monthly. I also move that Bob Kirk, who chaired the Mailbox Membership Committee, be named chair of this Standing Committee. And that the Board appoint the following members of the Mailbox Membership Committee to this Standing Committee: Greg Ward, Frank Gilbert, Paula Tissot, Jim Gordon, David and Uschi Snover, Jean Howell, Mark Hinshaw and open to other members. One abstention (Phil); motion passed.

## 7. Old Business

### A. Lawsuits

Kelly working with lawyer to put together a countersuit to recoup expenses incurred by KSECA and individuals fighting the various lawsuits filed by Pat Rocco.

C. 2014 Audit – Need to sign off on this after clarifying what we are signing off on.

8. New Business

A. Contracts

Hazen read the RFP for contracts; it will be posted.

B. Insurance

Kelly discussed the need to pay our annual insurance on the parks, structures and including liability which renews in July. Kelly made a motion to renew the insurance contract and pay the premium; seconded by Phil. Unanimous; motion passed.

9. Announcement of Date of Next BOD Meeting

Next meeting was set for Tuesday July 12, 2016, 4PM in the pavilion. Meeting was adjourned at 7:20PM.

Minutes submitted by Kelly Finn.