

**KSECA Board of Directors Meeting**  
**Monday, November 14, 2016, 4:00 P.M. at the Pavilion**

DRAFT MINUTES

1. Call to Order: At 4:05 PM by Hazen Komraus, President

Board members present: John D., Phil H., Jean H., Archer, Kelly F., and Hazen K.

Members present: Scott Stone, Chris Hammer

A. Additions/Corrections to Agenda

B. Announcements-None

2. Treasurer's Report

Phil read the report. John made a motion to accept the treasurer's report as read, seconded by Jean. Unanimous; motion passed.

3. Minutes October BOD Meeting

Hazen read the minutes of the September meeting(s) and a few corrections were made. John made a motion to approve the minutes as corrected, seconded by Hazen. Unanimous; motion passed.

4. Clerk's Report

Jean reported that the mailboxes are nearly all issued. Jean made a motion to begin charging a \$50 key deposit for mailboxes beginning December 1, 2016; seconded by Hazen. 1 nay (John), motion passed. This deposit will be returned to people who return their box to KSECA if all keys are returned, if all keys are not returned we use the \$50 to pay the USPO to change the lock. It is hoped the \$50 will be an incentive for keys to be returned.

5. Resident Concerns -None

6. Committee Reports

A. Permaculture Garden

Scott Stone described the controversy he faces due to false rumors regarding the permaculture project. He has decided to continue with the project as voted on at the last AGM. He plans to bring a design plan to the next board meeting for our review and consideration.

B. Parks

i) Playground-Dave is going to buy mats for the playground area to be placed under the swings and below the slide for safety.

ii) Signs- It was noted that we need to change the park hours sign in the pavilion park to close at 7PM.

iii) Volleyball- John made a motion to purchase two volleyball nets, seconded by Jean. Unanimous; motion passed.

iv) Pavilion Use- John asked if Sunday's pavilion event was approved as it should have been (they are supposed to be pre-approved). We are going to write up the rules for reserving the pavilion and post this information.

C. Mailbox Center Membership- No report

## 7. Old Business

### A. Board Best Practices-

Jean suggested a committee be formed to look at board best practices. Jean made a motion to establish a standing committee to look at board best practices, comprised of Board members, seconded by Archer. 4 ayes, 1 nay (John), 1 abstention (Hazen); motion passed. We will meet Monday Nov. 28 at 4PM, location TBD.

### B. Contracts- No discussion

### C. Dues in Arrears- Tabled

### D. Legal Matters

The board members are scheduled to meet with Steve Strauss, our lawyer, on Wednesday, Nov. 16, 2016.

## 8. New Business

### A. Welcome Package

John's draft welcome letter is still being reviewed.

### B. Newsletter

We each have articles to write or other tasks for the newsletter. Daniel will be formatting the newsletter.

### C. Holiday Meal, Social Chair

Archer described the community pot luck held Saturday, November 12<sup>th</sup>, 2-6PM; as well as her social events survey she has been getting residents to complete.

The holiday party will be held on January 1, 2017 and will be organized by Greg Ward and Linda Craig with Archer as the liaison to the Board. Archer made a motion for \$300 to be allocated for the Seaview holiday meal party, seconded by Hazen. Unanimous; motion passed.

### D. Special Use Permit – Tabled

## 9. Announcement of Date of Next BOD Meeting

Meeting adjourned at 6:03PM.

Next monthly Board meeting will be Monday, December 12, 2016 at 4PM in the pavilion.