

Kalapana Seaview Estates Community Association
R.R. 2, Box 4537, Pahoia, HI 96778

**KSECA Board of Directors Meeting
Monday, January 9th, 2016, 4:00 P.M. at the Pavilion**

DRAFT MINUTES

1. Call to Order: At 4:00 PM by John DuBois, Vice-President

Board members present: John D., Phil H., Jean H., Kelly F., Stone O'Daugherty, Archer, and Hazen K. Members present: Tim Prindable, Jamic Valitre

- A. Opening Statement
- B. Additions/Corrections to Agenda
- C. Announcements

2. Treasurer's Report

- A. December Report

December's report was read by Phil (see attached). Kelly made a motion to accept the Treasurer's report as read, seconded by Jean. Unanimous; motion passed.

Kelly made a motion to reimburse Jean for AGM expenses and supplies, seconded by Archer. Unanimous; motion passed.

3. Minutes December BOD Meeting

The minutes of last month's meeting were read and a few corrections made. Jean made a motion to accept the minutes, as corrected, seconded by Kelly. Unanimous; motion passed.

4. Clerk's Report

- A. Filing Documents

No news to report.

5. Resident Concerns

No residents reported. Archer brought up an issue and discussion ensued about a loose dog in Seaview causing havoc and if this was a Board issue; it was reported that there is a County leash law and a barking ordinance in place.

Kelly brought up an issue of an increase in speeding cars in Seaview and what a negative impact this has on residents with concerns about children and pets safety as well as an impact to our peace and quiet. There was some discussion of speed bumps. Please respect your neighbors and slow down!

6. Board Business Reports

- A. Permaculture Garden: No report
- B. Parks

John reported he has noticed large cane grass growing by the perimeters in our pavilion park and suggested we have it weed-wacked specifically so it does not spread into the park.

- 1. Horse mats for playground
- 2. Coconut signs

Jean made a motion to reimburse Hazen for the signs he ordered, seconded by Phil. Unanimous; motion passed.

C. Mailbox Center: No report

D. Social Chair

Archer reported on the upcoming walk to the sea with neighbors and that she has monthly events planned for every 3rd Saturday. She welcomes suggested activities.

7. Old Business

A. Board Best Practices: The committee will meet and formalize protocols.

B. Contracts: Patti Lightcap will be taking over some of the bookkeeper duties for this year.

C. Dues in Arrears and Budgetary Issues: John is working on letters to those in arrears. Discussion ensued about use of liens for those members owing large amounts of back fees.

D. Legal Matters: Tabled

E. Transfer Fee: Jean made a motion to increase the transfer fee from \$100 to \$200, seconded by Hazen. Discussion ensued on the reason to do this. Phil requested a friendly amendment to increase it to \$150 instead, effective immediately. The friendly amendment was accepted. Five ayes, 2 nays (John & Kelly); motion passed.

F. AGM Newsletter, timeline, facilitator: We discussed the timeline for newsletter articles. We discussed having a facilitator yet at this time do not have a suitable candidate.

G. Special Use Permit for Pavilion: Tabled

F. Formalize Pavilion reservation and sound policies: Tabled

8. New Business

A. E-mail process: We discussed the board e-mail and the process for responding

9. Announcement of Date of Next BOD Meeting

The meeting was unanimously recessed at 6:28 PM and will reconvene at 4:00 PM on Sunday at Hazen's house to review newsletter articles.