

Kalapana Seaview Estates Community Association
RR 2 Box 4537 Pahoia, HI, 96778

KSECA Board of Directors Meeting Thursday February 20, 2020, 4:00PM at the Pavilion

DRAFT MINUTES

1. Call to order 4:05 by Stone. Board members present: Stone O'Daugherty, Daniel Levy, Carol Craig, Syntha Lorenz, and Steve Burns.

a. Additions/Corrections to Agenda:

2. Treasurer's Report: no report

3. Minutes: Stone Read February Minutes; Syntha motioned to accept the minutes as corrected; Linda Seconded; Unanimous; Motion Passes

4. Clerks Report: Please make sure to post on time. By laws have responsibilities of officers. Board and park sign are at Syntha's.

5: Board Reports

a. Community Committee

i. Ballot Committee by John Dubois. Good news and bad news. We not using the \$500 for postcards. Procedure error happened back in 2012. After speaking to Steve Strauss, we cannot Bad news ballot voting goes away. Stone wants to know if Ballot committee went beyond scope of ballot subcommittee. Stone wants to review tape of meeting.

ii. Work/Trade Party there were 10 vouchers given out over the 1/18-1/19 work party. Discussion about whether work trade vouchers can be used for back dues. YES. Work Trade Vouchers may be distributed at any time with prior Board approval. Let's make it a Board rule. It could go into ByLaws under fees, an option of collecting fees.

b. Parks We are seeking Bids for Parks (See submitted bid reviewed) We got a bid.
(109 trees \$7630, \$1800 rat guards, \$260 total) \$10,690 trees

It is required in our ByLaws to maintain each year. He recommended burms outside coconut trees.

People submit bids now. New Board of Directors after AGM (April, 2020) decides contracts for next year.

c. Mailbox Center: Greg has been holding big picture. He gave Syntha all information on current happenings. Clerk has keys for new mailboxes. Syntha passed out sheet with ideas for parking. We want approval for Adrian to do soft landscaping around new mailbox center. Stone says plans state what needs to be done. The county wants 1/4 per 3foot grade with drainrock. We are going to redo the helicopter pad because we have the material to do that right now. The old mailbox center has to be torn down and taken away. Discussion ensued regarding moving of mailboxes. Stone asked all mailbox movement stop until USPS requirements were completed. He says we will have to hire a dumpster that hauls material. If someone wants to present a plan at AGM as new business.

Carol is making new list for mailboxes.

d. Website: No report Steve want to add link to website for newsletter.

7. Old Business

Newsletter- Steve had discussion about newsletter. Discussion about proxy ensued via understanding after attorney information from Ballot subcommittee. If no one is running for office, do we have to mail them? We need to see a rough draft of newsletter to approve. Stone read from ByLaws. There is a contradiction in all this. There needs to be something in newsletter to state all these. Steve wants to run newsletter by attorney. PATTI dropped off invoices. 933 invoices. Steve has been looking into Mailmerge with newsletter. PATTI discussed QuickBooks and hand inputting each balance forward. We need to have a special meeting to approve newsletter?

8. New Business:

i. Mission Statement. Discussed tag line vs Mission Statement. Dropped for now.

ii. Social media posts. Can syntha speak on behalf of BOD to ask neighbor to stop calling county on neighbors? NO, It's not related to parks, we don't touch it. You can speak as individual but not as Board of Directors.

9. Resident Concerns: John DuBois wants to see document of the list of names that retracted from Board resignation (7/2019). Stone says he will bring it to next Board meeting. John asked for motion to make Stone bring document. Carol made motion to make Stone bring document. Seconded by Steve. 2 for 3 abstain Motion failed.

10. Announcement of Next Board Meeting: March 12, 2020 at 4pm in the Pavilion.

11. Motion made to recess by Steve. Stone seconded motion 5 for 0 against. Meeting recessed 5:23pm

12. Board moves to Executive Session:

Draft Minutes submitted by Syntha Lorenz