

Kalapana Seaview Estates Community Association  
12-7017 Kalihikai # 4537, Pahoia, HI 96778-7842  
KSECA Board of Directors Meeting  
Thursday, July 8, 2021  
Join us via Zoom at <https://is.gd/Q4wKC2>  
Or by phone: +1 253 215 8782 Meeting ID: 954 1893 3390 Password: 955383

JULY 2021 DRAFT MINUTES

1. Welcome and Call to Order Syntha 4:14 PM
2. Introductions & Resident Concerns
  - a. Members Present: Sharon Vanmeter, Michael Becker, David Sanchez, Carol Craig, Archer, Syntha Lorenz, Daniel Levy, Steven Ocean
  - b. Resident Concerns:
    - i. Please remove the coconut Fronds. Daniel will confirm that this is happening with Ben
    - ii. Lots of address change issues and we are behind on Quickbooks. Syntha thinks we should hire a new accountant
    - iii. Sharon Vanmeter is Concerned about covering liability with our insurance. Syntha will give her a copy of our plan.
    - iv. Michael Becker has a sticky lock and thinks the mailboxes need to be washed. WE can clean mailboxes at our next volunteer meeting
    - v. Archer received 3 bills and want to get it corrected and had some questions about cost of coconut trimming and landscape
    - vi. Michael Becker shared that he thinks the meeting should be in person. We discussed it
  - c. Additions/Corrections to Agenda - Sunday Gathering, Police presence and RFP for mailbox
3. Announcements
4. Treasurer's Report - Bank balance \$100,344.24; AR owed: \$181,071.90, Checks: \$1802.14;
5. Minutes from June - Tabled
6. Board Reports
  - a. Community Committee
  - b. Parks
    - i. Bike rack - Tabled
    - ii. Swing set - Mats have been added to the swingset. New set is not setup yet
    - iii. Sunday Gathering - Syntha spoke to the police and they suggested we extend our hours to 9pm for the summer
      1. Daniel Made a motion to affirm that our board appointed police liaison is the sole representation of our parks with the police. No external liaison or community watch has jurisdiction over our parks. Carol Seconded. Unanimous

2. Summer Park hours - we discussed changing our closing time to 9pm - tabled
  - c. Mailbox Center - There are 14 remaining mailboxes and new clusters arriving
    - i. RFP for mailbox exterior - Daniel will post and RFP online "Seeking contractor to build on to our mailbox exterior"
  - d. Website - Daniel shared that people have been using consider.it and encouraged everyone to check it out and add their opinions.
  - e. Newsletter - Newsletter went out!! Next year we hope to hire a company to take care of shipping.
7. Old Business
    - a. Contracts - Mailbox purchase (see December minutes) - tabled
    - b. Legal Matters -
    - c. AGM 2022 - we are planning for this for April 17, 2022. David agreed to create an agenda.
    - d. Work Trade Party - Summer Solstice - 10 people worked stamping and stuffing envelopes
    - e. County Parking Signs - Tabled
  8. New Business
  9. Announcement of Date of Next BOD Meeting - Thursday 8/12@ 4pm
  10. Daniel made a Motion to adjourn. Carol Seconded, unanimous.

Submitted by Daniel Levy