

Kalapana Seaview Estates Community Association
R.R. 2, Box 4537, Pahoia, HI 96778

KSECA Board of Directors Meeting
Thursday, September 20, 2018, 4:00 P.M.

DRAFT MINUTES

1. Call to Order:

4:09 p.m. BOD members present – Stone O’Daugherty, Richard Valdez, Hazen Komraus, Kelly Finn, Sean Crowne, Jean Howell. Absent: Alex Enderle.

Members in attendance: Rose Jeranium

Opening Statement:

A. Additions/Corrections to Agenda: None

B. Announcements: The Department of Health is installing a permanent air quality meter in Kalapana Seaview Estates.

2. Treasurer's Report

A. Stone read the August Treasurer’s report. Dues in Arrears amount owed is currently \$128,451.

Note: April, May, and June Treasurer’s reports have not been reported or accepted as of yet due to lava flow evacuations and e-meetings.

3. Minutes August Board Meeting

Read by Hazen: Corrections were made.

Richard made motion to accept the August minutes as corrected, seconded by Stone. Unanimous; motion passed.

4. Clerk's Report

Jean reported more names have been added to the mailbox waiting list.

5. Board Business Reports

A. Pavilion Park Permaculture/Perimeter Project -No report.

B. Parks

1. Palm Frond Removal- Ben was awarded a contract to remove palm fronds from the front park, per our RFP. He may also take coconuts. Rose Geranium suggested we also include upper parks. Jean made a motion to accept Ben’s quote of \$20/hr for

initial clean up and \$100/mo in the future for palm frond removal, seconded by Richard. Unanimous; motion passed. Jean will write up the contract.

2. Paint Catchment- Dave Hoffeld treated for rust. Stone has paint.

3. Pavilion Usage Policy- Hazen read a draft policy for using our pavilion which will be posted on our website. Sean made a motion to accept the pavilion usage and reservation policy, seconded by Hazen. Unanimous; motion passed.

4. Mailbox Center

The RFP proposals must be received by October 31, 2018 to be considered; and bids be reviewed at the November Board meeting. There was discussion about locks getting stuck and that they can be unstuck by spraying all moving parts with a silicone spray including the key.

C. Website

We need to update and post the bylaws to reflect changes in verbiage from AGM and to ensure the website welcoming verbiage consistent with bylaw language and common practice. We decided to remove “Goods and Services” and rewrite the “Night Sky Policy”.

D. Disaster Issues: Nothing new reported.

6. Old Business

A. Contracts: No report.

B. Dues in Arrears, Audit, and Budgetary Issues – Tabled.

C. Legal Matters and Attorney – No report.

D. Contact Lists – Hazen has tried working with the County on this but hasn't gotten cooperation.

E. Membership Bylaw Review Committee
The committee continues to meet.

7. Resident Concerns

None reported. Rose Geranium requested we put some gravel in front of the free box for when it rains.

8. Announcement of Date of Next BOD Meeting

Next meeting October 11, 2018, 4:00 p.m. at the pavilion

Adjourned at 5:20PM.

Minutes submitted by Kelly Finn.