

Kalapana Seaview Estates Community Association
R.R. 2, Box 4537, Pahoa, HI 96778

KSECA Board of Directors Meeting
Monday, January 9th, 2017, 4:00 P.M. at the Pavilion

FINAL MINUTES

1. Call to Order: At 4:00 PM by John DuBois, Vice-President

Board members present: John D., Phil H., Jean H., Kelly F., Stone O'Daugherty, Archer, and Hazen K. Members present: Tim Prindable, Jamie Valiere

- A. Opening Statement
- B. Additions/Corrections to Agenda
- C. Announcements

2. Treasurer's Report

- A. December Report

December's report was read by Phil (see attached). Kelly made a motion to accept the Treasurer's report as read, seconded by Jean. Unanimous; motion passed.

Kelly made a motion to reimburse Jean for AGM expenses and supplies, seconded by Archer. Unanimous; motion passed.

3. Minutes December BOD Meeting

The minutes of last month's meeting were read and a few corrections made. Jean made a motion to accept the minutes, as corrected, seconded by Kelly. Unanimous; motion passed.

4. Clerk's Report

- A. Filing Documents

No news to report.

5. Resident Concerns

No residents reported. Archer brought up an issue and discussion ensued about a loose dog in Seaview causing havoc and if this was a Board issue; it was reported that there is a County leash law and a barking ordinance in place.

Kelly brought up an issue of an increase in speeding cars in Seaview and what a negative impact this has on residents with concerns about children and pets safety as well as an impact to our peace and quiet. There was some discussion of speed bumps. Please respect your neighbors and slow down!

6. Board Business Reports

- A. Permaculture Garden: No report
- B. Parks

John reported he has noticed large cane grass growing by the perimeters in our pavilion park and suggested we have it weed-wacked specifically so it does not spread into the park.

- 1. Horsemats for playground
- 2. Coconut signs

Jean made a motion to reimburse Hazen for the signs he ordered, seconded by Phil. Unanimous; motion passed.

C. Mailbox Center: No report

D. Social Chair

Archer reported on the upcoming walk to the sea with neighbors and that she has monthly events planned for every 3rd Saturday. She welcomes suggested activities.

7. Old Business

A. Board Best Practices: The committee will meet and formalize protocols.

B. Contracts: Patti Lightcap will be taking over some of the bookkeeper duties, from Guy Shepherd due to his unavailability, for this year.

C. Dues in Arrears and Budgetary Issues: John is working on letters to those in arrears. Discussion ensued about use of liens for those members owing large amounts of back fees.

D. Legal Matters: Tabled

E. Transfer Fee: Jean made a motion to increase the transfer fee from \$100 to \$200, seconded by Hazen. Discussion ensued on the reason to do this. Phil requested a friendly amendment to increase it to \$150 instead, effective immediately. The friendly amendment was accepted. Five ayes, 2 nays (John & Kelly); motion passed.

F. AGM Newsletter, timeline, facilitator: We discussed the timeline for newsletter articles. We discussed having a facilitator yet at this time do not have a suitable candidate.

G. Special Use Permit for Pavilion: Tabled

F. Formalize Pavilion reservation and sound policies: Tabled

8. New Business

A. E-mail process: We discussed the board e-mail and the process for responding

9. Announcement of Date of Next BOD Meeting

The meeting was unanimously recessed at 6:28 PM and will reconvene at 4:00 PM on Sunday at Hazen's house to review newsletter articles.

Kalapana Seaview Estates Community Association Balance Sheet

As of January 31, 2017

	Total
ASSETS	
Current Assets	
Bank Accounts	
5447054 Bank of Hawaii	43,489.17
ING Savings/Capital One	48,469.72
Total Bank Accounts	\$91,958.89
Accounts Receivable	
1110 Accounts receivable	275.00
Total Accounts Receivable	\$275.00
Other Current Assets	
1299 Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$92,233.89
Fixed Assets	
1670 New Mailbox Structure	500.00
Total Fixed Assets	\$500.00
Other Assets	
1080 Certificate of Deposit	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$92,733.89
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 Accounts payable	0.00
Total Accounts Payable	\$0.00
Total Current Liabilities	\$0.00
Long-Term Liabilities	
4005 Mailbox Deposits	17,950.00
Total Long-Term Liabilities	\$17,950.00
Total Liabilities	\$17,950.00
Equity	
3001 Opening Bal Equity	-6,366.51
3010 Unrestrict (retained earnings)	82,709.38
Net Income	-1,558.98
Total Equity	\$74,783.89
TOTAL LIABILITIES AND EQUITY	\$92,733.89

Kalapana Seaview Estates Community Association Check Detail

January 31 - March 1, 2017

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount
5447054 Bank of Hawaii						
02/01/2017	Check	1952	URSULA SNOVER	Lunch for volunteer albizia eradication crew.		-100.00
				Lunch reimbursement; volunteer albizia eradication crew.		-100.00
02/01/2017	Check	1953	PATTI LIGHTCAP	Accounting Services; January, 2017		-625.27
				Accounting Services; January, 2017		580.00
				Printing Ink for Invoices		45.27
02/02/2017	Check	paypal	Daniel Levy	This is a duplicate payment that Daniel returned through paypal. Posted in October		-100.00
				February Web maintenance		100.00
02/06/2017	Check	1954	David Hoffeld	Mow/Weed Upper Park; January, 2017		-600.00
				January, 2017: Mow & weed whack upper parks		600.00
02/07/2017	Check	1955	ROSE JERANIUM	Cleaning and trash removal at pavilion, for January, 2017		-530.00
				Cleaning and trash removal at pavilion, for January, 2017		530.00
02/10/2017	Check	1956	PARADISE PROPERTY	October & December, 2016, front park care		-1,100.00
				October & December, 2016, front park care		1,100.00
02/14/2017	Check	1957	Hawaiian TelCom	Split phone bill; January 2017		-21.30
				Telephone, January, 2017		21.30
02/14/2017	Check	1958	PARADISE PROPERTY	January, 2017, front park care		-550.00
				January, 2017, front park care		550.00
02/27/2017	Check	1959	Truck Parts Hawaii, Inc	Reflective tape for grass renewal; front park. Picked up by PH; Dave Hoffeld doing the work.		-33.75
				Reflective tape for grass renewal; front park		33.75
02/27/2017	Check	1960	HOME DEPOT	5' posts for grass renewal project; front park. Picked up by PH; Dave Hoffeld doing the work.		-112.00
				5' posts for grass renewal project; front park		112.00
03/01/2017	Check	1961	URSULA SNOVER	Lunch reimbursement; volunteer albizia eradication crew; supplies		-347.13
				Lunch reimbursement; volunteer albizia eradication crew; supplies		-347.13

Wednesday, Mar 15, 2017 07:16:17 PM PDT GMT-10

Kalapana Seaview Estates Community Association

Deposit Detail

January 2017

Date	Transaction Type	Num	Member	Vendor	Memo/Description	Clr	Amount
5447054 Bank of Hawaii							
01/01/2017	Deposit		036-050		Association Fees		104.57
		99l876923k779822y	036-050				-104.57
01/15/2017	Deposit						150.00
		123250792	036-032		Transfer Fee		-100.00
			038-038		Association Fee		-50.00
01/30/2017	Deposit						344.00
		1146	035-073		Association Fee, 2017		-50.00
		501007458	037-095		Transfer Fee		-100.00
		570111463	035-064		Association Fee, 2017		-50.00
		570111463	035-064		Transfer Fee		-144.00

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