

Kalapana Seaview Estates Community Association  
R.R. 2, Box 4537, Pahoa, HI 96778

**KSECA Board of Directors Meeting**  
**Monday, February 13th, 2016, 4:00 P.M. at the Pavilion**

DRAFT AGENDA

1. Call to Order
  - A. Opening Statement
  - B. Additions/Corrections to Agenda
  - C. Announcements
2. Treasurer's Report
  - A. January Report
3. Minutes January BOD Meeting
4. Clerk's Report
  - A. Filing Documents
5. Resident Concerns
6. Board Business Reports
  - A. Permaculture Garden
  - B. Parks
    1. Horsemats for playground
  - C. Mailbox Center
  - D. Social Chair
7. Old Business
  - A. Board Best Practices
  - B. Contracts
  - C. Dues in Arrears, Audit, and Budgetary Issues
  - D. Legal Matters
  - E. AGM Newsletter, timeline, facilitator
  - F. Formalize Pavilion reservation and sound policies
8. New Business
9. Announcement of Date of Next BOD Meeting