

Kalapana Seaview Estates Community Association  
RR2 Box 4537, Pahoa, HI 96778  
January 6, 2015 BOD Meeting Minutes

Draft Minutes

**1. Call to Order:** 3.10pm by Athena Peanut, President. There is no audio recording of this meeting,

**Board of Directors Present:** Athena Peanut, Jeanmarie Theine, Randall Shipp, Daniel Levy, Kelly Finn, Kevin Sulgit, and Greg Ward (arrived 3:30).

**Members Present:** Patti Lightcap, Missy Tissot, Vicky Chrisholm, James McRae, and Ushi Snover.

**A. Motion:** by Athena, 2<sup>nd</sup> by Kelly to have Daniel Levy facilitate the meeting.

**Vote:** 5-yes, 0-no, 1-abstention by Kevin - Motion Carries.

**B. Additions/Corrections to Agenda: Motion:** by Kelly, 2<sup>nd</sup> by Jeanmarie to move Resident Concerns from new business to after minutes.

**Vote:** Unanimous - Motion Carries.

**C. Announcements:** No announcements.

**2. Treasurer's Report:**

As of December 31, 2015

Bank of Hawaii checking balance	\$23,723.90
ING Savings balance	\$47,704.78
Total Balance of	\$71,428.68

Checks spent for December total \$8,684.82. Deposits made for December total \$2015.00 See attached for details.

**3. December Minutes:** December minutes were read and corrected.

**Motion:** by Kelly, 2<sup>nd</sup> by Randall to approve minutes as corrected.

**Vote:** Unanimous - Motion Carries

**7. A. Resident Concerns:**

**1.** Front Park and the Sunday drumming is becoming a problem with fires on lawn, people leaving human waste and trash, and also the noise is going until late in the night. Officer Kama'ili is the office in charge of our area. If we call the police we need to keep the call off the radio; so we need to request to the police that the call be "Off Air". Vicky contacted David Taylor a security guard about the possibility of hiring him for Sunday nights.

**Motion** by Kelly, 2<sup>nd</sup> by Randall to hire David Taylor for one Sunday to see if it helps the situation. Friendly amendment to have a meeting with David Taylor, the security guard, and Office Kama'ili prior hiring anyone to provide security.

**Vote:** 5-yes, 2-no by Daniel and Randall 0-abstentions - Motion Carries

**2.** Rose Jeranium would like the chain and handicapped parking sign put back up on the upper park to discourage people from driving up to the pavilion. Also it would be nice to stop people from driving right up to the free box. It might discourage them from dropping off large items.

**Motion:** by Kelly, 2<sup>nd</sup> by Randall to contact David Hoffeld to fix the water catchment tank and fix or replace cover. Allocated funds for this is not to exceed \$750.00.

**Vote:** 6-yes, 0-no, 1-abstention by Daniel - Motion Carries.

**4. Clerk's Report:**

A. Website: Still need a few bios from board members. An RSS feed was added to enable folks to can post and receive updates.

B. Mailboxes: No numbered mailboxes at this time. Kelly is working with the post office to see about getting numbers for the unnumbered boxes.

**5. Committee Reports:**

**A Parks:**

**1. Bathroom:** Still need to move sink in order to install security door.

**2. Security Door:** Randall will purchase security door and contact David Hoffeld.

**3. Signs:** to be installed during work party this Sunday Jan. 11, 2015.

**6. Old Business:**

**A. Lawsuits:** the lawsuit was deferred to Jan. 23, 2015. Time to be announced. This should be the conclusion of the trial. Jan. 14, 2015 is the date for the lawyers and judge to meet for discovery in regards to the district court case.

**B. Liability Insurance Policy:** Athena to call insurance carrier and request a copy of out policy.

**C. Review Contracts: Motion:** by Jeanmarie, 2<sup>nd</sup> by Daniel to accept the contracts submitted by Rose Jeranium and David Hoffeld. **Vote:** Unanimous - Motion Carries.

**D. Landscapr Plan for Front Park:** Continue to get bids and focus on parking on the 20 foot easement.

**E. 2015 Newsletter:** Kelly to write a summary on the lawsuits. Still need letter from president and financials.

**F. Work Party:** Work party to be held Sunday Jan. 11, 2015 from 9-11 meet at pavilion. Bring gloves there will be signs to install, chain to install, volleyball and tether ball to repair, etc. See you there.

**G. Holiday Dinner:** This years dinner was a great success. We had a great turn out. Thanks to all who participated.

**7. New Business:**

**B. Police Liaison:** Discussed with resident concerns.

**C. Department of Public Works Feedback: Motion:** by Daniel, 2<sup>nd</sup> by Randall to include the possible relocation of the mailboxes in the front park landscape plan.

**Vote:** 3-yes, 2-no by Kelly and Athena - Motion Fails.

**8. Next BOD Meeting:** Next meeting is Tuesday, January 3, 2015 at 3:00pm at the pavilion.

**7. Adjournment: Motion:** by Jeanmarie, 2<sup>nd</sup> by Randall to adjourn meeting at 5:19pm.

**Vote:** Unanimous - motion carries.

Minutes submitted by Patti Lightcap

# Kalapana Seaview Estates Community Association

## BALANCE SHEET

As of January 1, 2015

	TOTAL
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
1050 Barter (deleted)	0.00
1090 Savings Account (deleted)	0.00
5447054 Bank of Hawaii	24,763.13
82577 First Hawaiian Bank Checking (deleted)	0.00
First Hawaiian C/D (deleted)	0.00
ING Savings/Capital One	47,704.78
<b>Total Bank Accounts</b>	<b>\$72,467.91</b>
<b>Accounts Receivable</b>	
1110 Accounts receivable	650.00
<b>Total Accounts Receivable</b>	<b>\$650.00</b>
<b>Other current assets</b>	
1299 Undeposited Funds	0.00
<b>Total Other current assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$73,117.91</b>
<b>Other Assets</b>	
1080 Certificate of Deposit	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$73,117.91</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2010 Accounts payable	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>
<b>Long-Term Liabilities</b>	
4005 Mailbox Deposits	16,200.00
<b>Total Long-Term Liabilities</b>	<b>\$16,200.00</b>
<b>Total Liabilities</b>	<b>\$16,200.00</b>
<b>Equity</b>	
3001 Opening Bal Equity	-6,791.04
3010 Unrestrict (retained earnings)	63,708.95
<b>Net Income</b>	
<b>Total Equity</b>	<b>\$56,917.91</b>

<b>TOTAL LIABILITIES AND EQUITY</b>	<b><u>\$73,117.91</u></b>
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*Monday, Feb 09, 2015 10:15:49 AM PST GMT-10 - Cash Basis*

# Kalapana Seaview Estates Community Association

## CHECK DETAIL

December 1, 2014 - January 1, 2015

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
<b>5447054 Bank of Hawaii</b>						
<a href="#">12/02/2014</a>	<a href="#">Check</a>	<a href="#">1721</a>	<a href="#">Randall Shipp</a>		<a href="#">R</a>	<a href="#">-470.42</a>
				reimbursement to Randall Shipp for purchases of food and supplies for 2014 holiday dinner		470.42
12/02/2014	Expense	1722	Greg Ward		R	-45.60
				reimbursement for bulletin board supplies		45.60
12/02/2014	Expense	1723	Kelly Finn		R	-98.24
				printer		98.24
12/02/2014	Expense	1724	PATTI LIGHTCAP		R	-127.50
				services for November		127.50
12/08/2014	Check	1702	UNKNOWN		R	-130.25
						130.25
12/18/2014	Expense	1724	USPS		R	-49.00
				Stamps		49.00
12/19/2014	Expense	1726	STEVEN STRAUSS ATTY		R	-5,000.00
				retainer fee to Steven Strauss for 3rd law suite against in district court		5,000.00
12/20/2014	Expense	1727	ROSE JERANIUM		R	-355.00
				pavilion cleaning November		355.00
12/23/2014	Expense	1728	David Hoffeld		R	-1,240.00
				lawn services for upper parks for Nov and Dec and fix door to trash box for easy access		1,240.00
12/23/2014	Expense	1729			R	0.00
				void		0.00

12/23/2014	Expense	1730	Guy Shepard	R	-200.00
				creating invoices first part and bank statement reconciliation for Oct & Nov	200.00
12/30/2014	Check	1731	PARADISE PROPERTY		-1,100.00
				Aug and Nov lower lawncare	
				Lower park maintenance Aug and Nov	1,100.00

Monday, Feb 09, 2015 10:17:36 AM PST GMT-10

## Kalapana Seaview Estates Community Association

## DEPOSIT DETAIL

December 1, 2014 - January 1, 2015

DATE	TRANSACTION TYPE	NUM	CLIENT	VENDOR	MEMO/DESCRIPTION	CLR	AMOUNT
<b>5447054 Bank of Hawaii</b>							
12/28/2014	Payment	271092	038-052			R	405.00
			038-052				-405.00
12/28/2014	Payment	1573	038-016			R	50.00
			038-016				-50.00
12/28/2014	Payment	1573	038-014			R	50.00
			038-014				-50.00
12/28/2014	Payment	1573	038-015			R	50.00
			038-015				-50.00
12/28/2014	Payment	1132	039-113			R	50.00
			039-113				-50.00
12/28/2014	Payment	1132	035-067			R	50.00
			035-067				-50.00
12/28/2014	Payment	1132	034-057			R	50.00
			034-057				-50.00
12/28/2014	Payment	57088463	038-067			R	555.00
			038-067				-555.00
12/28/2014	Sales Receipt	57088463	038-067			R	100.00
			038-067		Transfer Fee		100.00
12/28/2014	Payment	57088455	038-068			R	555.00
			038-068				-555.00
12/28/2014	Sales Receipt	57088455	038-			R	100.00

			068			
			038-068	Transfer Fees		100.00
12/31/2014	Deposit			TO CORRECT ERROR	R	355.00
						355.00
01/01/2015	Sales Receipt	209	4710			100.00
			4710	Mailbox Deposit		100.00
01/01/2015	Sales Receipt		7414			100.00
			7414	Mailbox Deposit		100.00
01/01/2015	Sales Receipt	2002	4713			100.00
			4713	Mailbox Deposit		100.00
01/01/2015	Sales Receipt	108	4715			100.00
			4715	Mailbox Deposit		100.00
01/01/2015	Sales Receipt		4719			100.00
			4719	Mailbox Deposit		100.00
01/01/2015	Sales Receipt		4703			100.00
			4703	Mailbox Deposit		100.00
01/01/2015	Sales Receipt		4716			100.00
			4716	Mailbox Deposit		100.00

Monday, Feb 09, 2015 10:16:47 AM PST GMT-10