

KALAPANA SEAVIEW ESTATES COMMUNITY ASSOCIATION

R.R.#2, Box 4537, Pahoa, Hawaii 96778 (808) 965-8711

MINUTES

Board of Directors' Meeting, June 12, 2003

Meeting called to order by Garry H. at 6:10. P.M. Also present: Athena, Helen, Greybeard, Grant, Robert.

Treasurer's Report - Grant presented Treasurer's Report from April 1 - May 31, 2003.

Balance as of April 1	\$ 7,128.10	
AGM Expenses	343.67	
Mowing	200.00	
New Checks	13.30	
Balance as of April 30/June 1	<u>\$ 10,417.43</u>	(No activity in May)

Grant reported \$8,424.20 paid in maintenance fees thus far this year;. Projected budget for coming year is \$10,500. Grant will prepare more detailed budget for next meeting.

Minutes – Greybeard recapped business of special meeting held in April by newly elected board members as follows: Garry Hoffeld will remain as President; Athena, vice president (duties to include mail pickup and distribution); Grant, treasurer; Helen, Clerk I, answering telephone; Robert, Clerk II, will help with data base.

Garry reported that David Hoffeld, our Community Liaison has resigned due to health reasons. Linda Souza who was runner up in the election of board members at the Annual General Meeting will be contacted by Helen to fill that position. Davis duties included mail box allocations and community liaison for work parties and community events.

MOTION made by Athena, seconded by Helen: "To contract temporary clerical help at \$10.00 per hour whenever the need arises to maintain our data base."

Discussion: Athena stated that the clerical tasks of maintaining the date base, accounts receivable, property transfers and address changes were enormous and probably more than the Board is capable of at certain crunch times of the business year. She would be on the lookout for someone in the neighborhood. to help with the load. **MOTION Carried UNANIMOUSLY.**

Park Permits - With regard to the Puna Palisades resident who wished to hold a Tai Chi workshop in our Pavilion allowing Seaview residents free admission on the first day, Helen reported that the consensus was not to allow a commercial endeavor in the park and the request was withdrawn. The workshop will be held in the home of the workshop leader in Puna Palisades. It was restated that the park policy rules are "by Seaview/ for Seaview", non-commercial, family events for residents only because our liability insurance would not cover other events and a special policy would be need to be purchased for an exception to the rule.

Transfer Fee - Athena made a suggestion that the Board consider charging a transfer when a Seaview property changes ownership. She was told by an escrow company that all the other subdivisions charge such a fee. The fee is in the \$25-to-\$35 range. Tabled until detailed budget presented next meeting.

Office Renovation - Garry is expecting his workload to lighten so he will be able to do the work necessary to complete this project. Community word day to spruce up the Pavilion set for Saturday, July 19, 2003. Bring paint brushes. Garry is donating materials.

Meeting adjourned at 7:30 p.m. Next meeting will be the first Thursday of the month, July 3, 2003, 6 p.m. Minutes submitted by: Athena Peanut, Vice President