

Kalapana Seaview Estates Community Association
R.R. 2, Box 4537, Pahoia, HI 96778

**KSECA Board of Directors Meeting
Thursday, December 13th, 2018, 4:00 P.M.**

DRAFT MINUTES

1. Call to Order: At 4:01 PM by Hazen Komraus, President. BOD members present – Richard Valdez, Stone O’Daugherty, Hazen Komraus, Kelly Finn, Sean Crowne, Jean Howell. Absent: Alex Enderle.

Members in attendance: Rose Jeranium, John DuBois, Kevin Kalley, Adam Dominguez, Susan Dominguez, Jamie Valiere, Patti Lightcap, Archer.

- A. Opening Statement
- B. Additions/Corrections to Agenda
- C. Announcements

2. Treasurer's Report: Tabled

3. Minutes November Board Meeting: Read by Hazen. Richard made a motion to accept the minutes as corrected, seconded by Sean. Five ayes, 1 abstention (Stone); motion passed.

4. Clerk's Report: Jean reported she is still waiting for the mail carrier to get back to her about boxes that are likely unused.

5. Board Business Reports

A. Parks: The corner drainpipe of the pavilion needs fixing. Jeranium asked if we would talk to the Monday music people about not parking in the handicapped spot and about allowing her to lock up at @ 6PM or sunset. Jean pointed out that the volleyball net and the ball are missing; a swing needs to be fixed also.

Jean has received to calls, from members, in support of installing grills in the park.

1. Paint Catchment

2. Free Box: Stone has materials to donate to install free box doors so it can be locked up at night. He will get together with Dave H. on this project. Jeranium suggested we get rid of the garbage can at the pavilion because people are still throwing their household garbage there and recently someone dumped pig guts there. Stone didn’t think this was a good idea. Jeranium also mentioned citrus tree trimmings being left under the trees and she’d prefer this not be done because they have sharp thorns on them. She suggested we have a work party to remove green waste from the park.

3. Pavilion Usage Policies: Need to finalize.

B. Mailbox Center: We need to cut a check for the mailbox center.

- C. Website: We need to update the Dark Sky Policy and post the pavilion usage policy on the website. The erroneous treasurer's report from May must be removed from the website and the correct statement posted.

6. Old Business

- A. Contracts: No report
- B. Dues in Arrears, Audit, and Budgetary Issues: We need to determine how we will do bill statement printing and folding.
- C. Legal Matters and Attorney: Our attorney, Mike Garbarino was paid in August for the lawsuit brought by Charles Collins. John D. asked if it was dismissed with or without prejudice. We will confer with the attorney to find this out.
- D. Bylaw Review Membership Committee: The proposed new bylaws are completed and ready to be included in the newsletter for a vote at the AGM.
- E. Newsletter and AGM: Jean expressed concern about how to fit all the mail out materials in one envelope. We need to decide on envelope type (size, windows, etc.), if we can affix a mailing label to the folded mail out and not use an envelope at all. The cut-off date for articles to be submitted to the board or to the newsletter editor, Kevin Kalley, is the January meeting on the 10th. Jean will contact Julie at Kukiahi about facilitating the AGM.
- F. Holiday Meal: We are still looking for a volunteer coordinator. Seam made a motion to make the holiday meal a potluck, seconded by Richard. 3 ayes, 2 no's, 1 abstention (Stone); motion failed. Kelly made a motion to post an announcement stating there is a position available to coordinate the holiday party and it can be compensated by dues, with a need to commit by Dec. 20th; and if no one steps forward we will have a potluck, seconded by _____. 5 ayes, 1 abstention (Stone); motion passed.
- G. Treasurer Vacancy: Once we get a new treasurer we can transfer the KSECA phone to that person. In order to be able to use free on-line banking we would need to switch to a different bank. We will look into local credit unions. Jean will forward all invoices and requests from title companies to Patti L. so they can be addressed. Stone will continue to sign checks. Checks need to be ordered; either Hazen or Stone should do this.

7. Resident Concerns: None

8. Announcement of Date of Next BOD Meeting

The meeting adjourned at 5:15 PM. The next meetings are Thursday, January 10, 2019, at 4PM and Thursday February 7, 2019 at 4PM in the pavilion.

Minutes submitted by Kelly Finn