Kalapana Seaview Estates Community Association

RR2 Box 4537, Pahoa, HI 96778

October 14 , 2014 BOD Meeting Minutes

Final Minutes

**1. Call to Order**: 3.15pm by Athena Peanut, President

**Board of Directors Present**: Athena Peanut, Jeanmarie Theine, Randall Shipp, Daniel Levy, Kelly Finn

**Members Present:** John Dubois, Patti Lightcap, David Hoffeld, Greg Ward, Lorn Douglas.

**A. Motion**:by Jeanmarie, 2nd by Randall to have John Dubois facilitate the meeting. **Vote:** Unanimous - Motion Carries.

**B.** **Additions/Corrections to Agenda:** Additions and corrections were made see agenda

**C. Announcements:** Friday, October 31, 2014 from 5:00 - 8:00 there will be a neighborhood Halloween Masquerade Party at the Seaview Pavilion. Finger food potluck, everyone is invited, see you there.

**2. Treasurer’s Report:**

As of September 31, 2014

Bank of Hawaii checking balance $33,065.88

ING Savings balance $47,704.47

Total Balance of $80,770.66

Checks spent for September total $3181.15. Deposits made for September total $525.00 See attached for details

**3. September Minutes:** September minutes were read and corrected.

**Motion:** by Daniel, 2nd by Randall to accept minutes as corrected.

**Vote:** Unanimous - Motion Carries

**4. Clerk’s Report:**

**A. Website:** Websiteis up and running. KSECA.org, Daniel is our new web master

**Motion:** by Randall, 2nd by Daniel to create a community email list on the website

**Vote:** yes-2 Jeanmarie & Randall, no-1 Kelly, abstentions-2 Athena & Daniel - Motion Fails.

**B. Bureau of Conveyance:** Kelly completed in August.

**C. Mailboxes:** Kelly stated there are14 mailboxes left. 7 numbered and 7 unnumbered, also there are several deserted ones.

**5. Committee Reports:**

**A Parks:**

**1.Bathroom:**

**Motion:** by Randall, 2nd by Kelly, to have David Hoffeld install a spigot inside the storage room

**Vote:** Unanimous - Motion Carries

**2.Security Door:** David to install security door in the bathroom by moving the sink.

**3. Signs:** Tabled - Kevin absent

**6. Old Business:**

**A. Lawsuits:** Trial started on September 15, 2014. Our next trial date will be October 24,

2014 at 9:30. All potential witnesses are asked to return.

**B. Insurance:** Directors Officers indemnification insurance was purchased on 9/12/14 in the amount of $1505.00. Policy is requested for review by the Board.

**C. HELCO Grid-Tied PV Fee: Motion:** by Daniel, 2nd by Randall to send letter drafted by Kelly to HELCO and representatives.

**Vote:** yes 4, no 0, abstentions 1 - Athena. Motion Carries.

**D. CDP Emergency Road Proposal Rejection Letter:**  Kelly wrote letter, Athena signed, and letter was sent.

**E. County Special Use Permit:** Jeanmarie to look into.

**G. 7th Board of Director:** Tabled

**H. Majority of a quorum of 4:** A quorum of 4 needs 3 yes to pass and 3 no to fail.

**I. Disaster Relief:** A committee was formed with Athena being the chair person, Kelly, Greg Ward and Jeanmarie as members.

**J. Telephone:** Need to use Hawaii Telcom; internet service will not work**.** Patti will call Hawaii Telcom about a call forwarding service to see what they can offer.

**K. Agenda:** Jeanmarie will make the agenda.

**L. Park Authorization Letter: Motion:** by Jeanmarie, 2nd Kelly. At this time the Board is not going to provide a letter that allows cart blanche power to anyone to remove another person from the parks. **Vote:** Unanimous - Motion Carries.

**Motion:** by Randall, 2nd by Athena to find a landscape architect to come up with a plan and a bid for the front park to encompass safety, security, beautifications and utilization.

Randall will contact the landscape architects. **Vote:** Unanimous - Motion Carries.

**7. New Business:**

**A. 2015 Annual Newsletter Editor: Motion:** Kelly, 2nd by Randall to nominate Greg Ward to be the 2015 newsletter editor. **Vote:** Unanimous - Motion Carries

**B. Park Fruit Trees: Motion:** by Daniel, 2nd by Randall to extend David Hoffeld’s budget $100.00 per month to maintain the fruit trees in the parks.

**Vote:** Unanimous - Motion Carries.

**C. Lawn Schedule:** Defer to contracts in November.

**D. Palm Fronds: Motion:** Jeanmarie, 2nd by Athena. To create an area in our parks for the debris to be deposited. The location will be decided by Daniel and David.

**Vote:** Unanimous - Motion Carries.

**8. Next BOD Meeting:** Next meeting is Tuesday, November 11, 2014 at 3:00pm at the pavilion. **Motion:** By Jeanmarie, 2nd by Athena. Starting in December 2014 the monthly Board meetings will be held on the 1st Tuesday of the month.

**Vote:** Unanimous - Motion carries.

**7. Adjournment: Motion:** by Jeanmarie, 2nd by Daniel, to adjourn meeting at 6:02pm.

**Vote:** Unanimous - Motion Carries.

Minutes submitted by Patti Lightcap