

Kalapana Seaview Estates Community Association
R.R. 2, Box 4537, Pahoa, HI 96778

**KSECA Board of Directors Meeting
Monday, October 9th, 2017, 4:00 P.M. at the Pavilion**

FINAL MINUTES

1. Call to Order: At 4:09 P.M. by Hazen. Board members present: Hazen Komraus, Jean Howell, Kelly Finn, Stone O'Daugherty. Absent: Sean and Alex.

Community members present: Faith O'Neill, Scott Stone, Jacklyn Symonds, Ben Wariner, Mike Gibson.

A. Opening Statement: Read by Jean

B. Additions/Corrections to Agenda: #5 moved to #8; #6 moved up to after 1(c)

C. Announcements: None

2. Treasurer's Report

A. September Report: Tabled

3. Minutes August and September BOD Meeting

Jean made a motion to accept the August minutes, as corrected; seconded by Hazen. Unanimous; motion passed.

Jean made a motion to accept the September minutes, as corrected; seconded by Hazen. Unanimous; motion passed.

4. Clerk's Report: Jean reported 18 are on mailbox waiting list.

5. Resident Concerns

6. Board Business Reports

A. Pavilion Park Permaculture/Perimeter Project: Scott Stone briefed us on the project. The trenching is done; water line connected but few issues being worked out with Dave H. regarding the water and pressure tank. Scott is planning on getting a load of mulch from Hilo. Scott may replace starfruit tree. Scott has billed us \$8360.00 so far and probably has ~20 hours left but all materials are purchased. Estimated final total is \$9650. Members could work off dues by trenching. Others who have already worked off dues are: Nicolas Palmer: \$50 for a pressure tank; Adrian: \$150 for work/heavy equipment use; Gary H.: \$25 for yellow paint; Ally: 6 hours of trenching, will be paid from Scott. Hazen suggested a lock be put on the water meter.

B. Parks

5. Reggae Event: Ben Wariner spoke; he said they moved the speakers to face a different direction. They had no complaints on volume and it ended on time. The reggae event caused no issues with the Board.

At this point, Ben disrupted the meeting talking about non-agenda items and making accusations. Mike G. and Faith O. jumped in with disruptions; Faith was disrupting the meeting by pointing her camera at Board members and following them around. Mike verbally threatened Hazen. The Board could not control the disruptors and at 4:38PM recessed the meeting to Jean's house.

Meeting reconvened at 4:46PM

1. Vendors in Park: Tabled

- 2. Helipad grass: Tabled
- 3. Freebox: Stone volunteered to donate some old garage doors that could be used for a free box door if we wanted.
- 4. Policy for use of Association Property by residents: People are borrowing the chairs and tables regularly for events that happen at the pavilion and at people's houses. We discussed loaning out the furniture but no policy was created at this time.

- C. Mailbox Center: Tabled
- D. Website: No report.

7. Old Business

A. Contracts: Jean made a motion that we contract with Patty to do the billing; seconded by Stone. Unanimous; motion passed.

B. Dues in Arrears, Audit, and Budgetary Issues: Jean made a motion to have Alex contract with Ron Dolan, CPA to do the audit with a cap of \$2700; seconded by Hazen. Unanimous; motion passed.

C. Legal Matters, 421J, and Attorney: Tabled

D. Bylaw Review Committee, Ballot Voting: Tabled

F. Work Parties: Tabled

G. Board Best Practices: Tabled

H. Board Rules: Tabled

I. Board Officers: A scribe is needed; Kelly volunteered.

8. New Business

None

9. Announcement of Date of Next BOD Meeting

The next Board meeting will be held Monday, November 13, 2017, at 4:00PM in the pavilion.

However, should the unacceptable and inappropriate behavior be present at the November Board Meeting, we will have to briefly recess to move the meeting location again. If this is the case, all respectful and non-violent members will be welcome to join us when the meeting reconvenes at the announced location.

Final Minutes submitted by Kelly Finn.

Kalapana Seaview Estates Community Association Balance Sheet

As of September 30, 2017

	Total
ASSETS	
Current Assets	
Bank Accounts	
5447054 Bank of Hawaii	52,151.11
ING Savings/Capital One	48,619.53
Total Bank Accounts	\$100,770.64
Accounts Receivable	
1110 Accounts receivable	275.00
Total Accounts Receivable	\$275.00
Other Current Assets	
1299 Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$101,045.64
Fixed Assets	
1670 New Mailbox Structure	1,750.00
Total Fixed Assets	\$1,750.00
Other Assets	
1080 Certificate of Deposit	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$102,795.64
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 Accounts payable	0.00
Total Accounts Payable	\$0.00
Total Current Liabilities	\$0.00
Long-Term Liabilities	
4005 Mailbox Deposits	17,900.00
Total Long-Term Liabilities	\$17,900.00
Total Liabilities	\$17,900.00
Equity	
3001 Opening Bal Equity	-6,366.51
3010 Unrestrict (retained earnings)	82,709.38
Net Income	8,552.77
Total Equity	\$84,895.64
TOTAL LIABILITIES AND EQUITY	\$102,795.64

Friday, Oct 27, 2017 06:13:03 PM PDT GMT-10 - Cash Basis

Kalapana Seaview Estates Community Association

Check Detail

September 2017

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount
5447054 Bank of Hawaii						
09/01/2017	Check	paypal	Daniel Levy	This is a duplicate payment that Daniel returned through paypal. Posted in October		-100.00
				Website maintenance for September		100.00
09/06/2017	Check	2043	David Hoffeld	August, 2017: Mow & weed whack upper parks		-600.00
				August, 2017: Mow & weed whack upper parks		600.00
09/06/2017	Check	2044	Scott Stone	Permaculture Project; Pavilion Park		-416.00
				Permaculture Project; Pavilion Park		416.00
09/09/2017	Check	2045	PATTI LIGHTCAP	Accounting/Bookkeeping, August, 2017		-152.43
				Accounting/Bookkeeping, August, 2017, reimbursement for Hawaiian Telcom Payment of 22.43		152.43
09/15/2017	Check	2046	ROSE JERANIUM	Cleaning, trash removal, and supplies for the pavilion park, for August, 2017		-515.00
				Cleaning, trash removal, and supplies for the pavilion park, for August, 2017		515.00
09/15/2017	Check	2047	Kelly Finn	AGM Minutes preparation		-100.00
						100.00
09/22/2017	Check	2048	Scott Stone	Permaculture Project; Pavilion Park		-723.97
				Permaculture Project; Pavilion Park		723.97

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Kalapana Seaview Estates Community Association

Deposit Detail

September 2017

Date	Transaction Type	Num	Member	Vendor	Memo/Description	Clr	Amount
5447054 Bank of Hawaii							
09/16/2017	Deposit						910.00
		350	034-031				-50.00
		140279306	034-061				-50.00
		140279306	034-062				-50.00
		140279306	035-006				-50.00
		5023	038-068				-50.00
		5023	038-067				-50.00
		570119903	041-083				-160.00
		570119903	041-083				-150.00
		123262078	039-011				-150.00
		570119749	038-086				-150.00

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