

Kalapana Seaview Estates Community Association
R.R. 2, Box 4537, Pahoa, HI 96778

KSECA Board of Directors Meeting
Thursday, October 18, 2018, 4:00 P.M.

DRAFT MINUTES

1. Call to Order:

4:05 p.m. BOD members present – Stone O’Daugherty, Hazen Komraus, Kelly Finn, Sean Crowne, Jean Howell. Absent: Alex Enderle, Richard Valdez

Members in attendance: Rose Jeranium, John DuBois, Kevin Kalley, Jamie Valiere

- A. Opening Statement: Read by Jean
- B. Additions/Corrections to Agenda
- C. Announcements:

2. Treasurer's Report

A. Stone read the September Treasurer’s report. Dues in Arrears amount owed is currently \$128,346 while our total assets are \$98,818.

Note: April, May, and June Treasurer’s reports have not been reported or accepted as of yet due to lava flow evacuations and e-meetings.

3. Minutes September Board Meeting

Read by Hazen: Corrections were made.

Sean made motion to accept the draft September minutes as corrected, seconded by Hazen. Unanimous; motion passed.

4. Clerk's Report

Jean reported that Bob Kirk has some materials for the mailbox center project once the contract is awarded. Jean updated the critical dates list for next year’s annual general meeting (AGM) and newsletter timeline; crucial dates will be set once the Board sets the date for future meetings.

5. Board Business Reports

- A. Parks: Stone made a motion to replace the rusting chain in the pavilion park, seconded by Hazen. Unanimous; motion passed. Hazen mentioned that the Seaview signs need repairing and sealing to protect them for the future. Stone made a motion to put out a RFP to repair the signs with bids due by Nov. 30, 2018, seconded by Hazen. Unanimous; motion passed.

1. Helipad Grass: It was discussed that puddles are getting bigger and need to be filled in, however, we will wait until the mailbox center construction begins.
2. Palm Frond Removal- No report
3. Paint Catchment- This project may be done at a work party at a future date.
4. Pavilion Usage Policy- No report.

B. Mailbox Center

The RFP proposals must be received by October 31, 2018 to be considered; and bids be reviewed at the November Board meeting. No licensed contractors have submitted bids as of yet.

C. Website—We will change our welcome statement to reflect language in our bylaws. Hazen is updating the Dark Sky Policy. Kelly is updating bylaws with language voted on at the last AGM. Stone will get together Treasurer's reports to have them posted on the website with the minutes as has been done in the past.

6. Old Business

- A. Contracts: No report.
- B. Dues in Arrears, Audit, and Budgetary Issues – Kevin Kalley reported that it costs around \$50 to put liens on properties in foreclosure so we can collect dues in arrears on County tax foreclosures. Kevin is willing to help us with the paperwork, working with Jean.
- C. Legal Matters and Attorney – It was requested to add language to the minutes regarding Charlie Collins lawsuit and to ask our attorney if it was dismissed with or without prejudice. Any future lawsuits against KSECA are to be addressed to our attorney.
- D. Bylaw Review Membership Committee --The committee continues to meet and has gone through the bylaws and come up with a revised version which is more concise and clear.

7. New Business

A. Newsletter/AGM – Sean suggests we offer the option of paperless newsletters via a check box option whereby if a member chooses they could be notified electronically. We will explore this and look into the legalities of setting this up. Ultimately we feel the topic should be discussed at the AGM. Kevin K. voiced his support for our eventually going paperless.

8. Resident Concerns – Jean brought up the ongoing issue of problem/aggressive dogs in our park.

9. Announcement of Date of Next BOD Meeting

Next meeting Monday, November 12, 2018, 4:00 p.m. at the pavilion

Adjourned at 5:23 PM.

Minutes submitted by Kelly Finn.