

Kalapana Seaview Estates Community Association
R.R. 2, Box 4537, Pahoa, HI 96778

**KSECA Board of Directors Meeting
Monday, November 13th, 2017, 4:00 P.M. at the Pavilion**

FINAL MINUTES

1. Call to Order: At 4:05 P.M. by Hazen. Board members present: Hazen Komraus, Jean Howell, Kelly Finn, Alex Enderle. Absent: Sean McCrory and Stone O'Daugherty.

Community members present: Kevin Kalley, David Currier, John DuBois, Jeffrey Wise, Michael Becker, Tim Sullivan, David Hoffeld.

A. Opening Statement: Read by Jean

B. Additions/Corrections to Agenda: None

C. Announcements: None

2. Treasurer's Report

A. September and October Report: Read by Alex

Kelly made a motion to accept the Treasurer's reports, as read, seconded by Hazen. Unanimous; motion passed.

3. Minutes October BOD Meeting

Hazen read the October draft minutes. Alex made a motion to accept the October minutes, seconded by Hazen. Unanimous; motion passed.

4. Clerk's Report: Jean reported one additional member was added to the mailbox waiting list (~19 total).

5. Resident Concerns

John DuBois brought up the August and September minutes that are posted on the website not indicating Draft or Final. We decided to look into it and re-visit these minutes at the next meeting.

David Hoffeld brought up the need for a proper stop sign at the bottom of Mapuana as many people do not stop.

6. Board Business Reports

A. Pavilion Park Permaculture/Perimeter Project: Scott Stone is finished with his work with the exception of waiting for the arrival of 3 plants that were ordered but not yet delivered. Ongoing maintenance includes weeding beds and mulching.

B. Parks

Two Handicapped Parking signs will be put up at the pavilion park soon by Dave Hoffeld.

1. Vendors in Park: There was discussion of ongoing vending in the front park and we reiterated that vending/commercial activity is not allowed in our parks.

2. Helipad grass: Tabled

3. Freebox: We discussed the merits and problems associated with the "free" box; it was noted that it is not "free" for KSECA members as we are paying every month to have it cleaned out and for junk/garbage to be removed from it and hauled to the transfer station. Kelly made a motion that we temporarily stop cleaning the free box and add a sign indicating that it will not be cleaned by KSECA and needs to be kept clean by users, seconded by Alex. Two ayes (Kelly,

Alex), two nays (Hazen, Jean); motion failed.

C. Mailbox Center: Some of us are still interested in re-visiting the future location of our new mailbox center by suggesting consideration of using our empty, upper park. The County is putting up many roadblocks to issuing a building permit for the front park. A member is writing to the USPS to gain approval for consideration of other locations.

D. Website: It was noted that only board members should ever be on the Board e-mail. A new e-mail address is being established for title companies to contact the Board during real estate transactions regarding dues.

7. Old Business

A. Contracts: The contract for our financial audit has been signed.

B. Dues in Arrears, Audit, and Budgetary Issues: Tabled

C. Legal Matters, 421J, and Attorney: We discussed the KSECA mailbox and possession of the keys to access the box. Currently one board member and one contractor hold the keys to the box; Kelly feels the key should only be in the hands of board members. Others disagreed; no action taken.

D. Bylaw Review Committee, Ballot Voting: Interested parties will meet Sunday, Dec.3, 4PM at the pavilion.

E. Newsletter: Jean has the timeline for getting it done and mailed out on time. Kelly nominated Stone to be editor, seconded by Jean. A community vote was taken. One nay (John DuBois); motion passed. We are now soliciting any newsletter articles; if a member wished to contribute, send your submission to Board@kseca.org Attn: Newsletter

8. New Business

None

9. Announcement of Date of Next BOD Meeting

Meeting was adjourned at 5:43 PM.

The next Board meeting will be held Monday, December 11, 2017, at 4:00PM in the pavilion.

Minutes submitted by Kelly Finn.

Kalapana Seaview Estates Community Association Balance Sheet

As of November 1, 2017

	Total
ASSETS	
Current Assets	
Bank Accounts	
5447054 Bank of Hawaii	48,765.46
ING Savings/Capital One	48,619.53
Total Bank Accounts	\$97,384.99
Accounts Receivable	
1110 Accounts receivable	275.00
Total Accounts Receivable	\$275.00
Other Current Assets	
1299 Undeposited Funds	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$97,659.99
Fixed Assets	
1670 New Mailbox Structure	1,750.00
Total Fixed Assets	\$1,750.00
Other Assets	
1080 Certificate of Deposit	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$99,409.99
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 Accounts payable	0.00
Total Accounts Payable	\$0.00
Total Current Liabilities	\$0.00
Long-Term Liabilities	
4005 Mailbox Deposits	17,900.00
Total Long-Term Liabilities	\$17,900.00
Total Liabilities	\$17,900.00
Equity	
3001 Opening Bal Equity	-6,366.51
3010 Unrestrict (retained earnings)	82,709.38
Net Income	5,167.12
Total Equity	\$81,509.99
TOTAL LIABILITIES AND EQUITY	\$99,409.99

Sunday, Dec 03, 2017 03:09:23 PM PST GMT-10 - Cash Basis

Kalapana Seaview Estates Community Association

Check Detail

October 2017

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount
5447054 Bank of Hawaii						
10/02/2017	Check	2049	PARADISE PROPERTY	Front park care, september, 2017		-550.00
				Front park care, september, 2017		550.00
10/02/2017	Check	2050	KFA Property Maintenance	Fire ant treatment of parks; Sept, Oct, Nov, 2017		-630.00
				Fire ant treatment of parks; Sept, Oct, Nov, 2017		630.00
10/03/2017	Check	paypal	Daniel Levy	This is a duplicate payment that Daniel returned through paypal. Posted in October		-100.00
				Website maintenance for October		100.00
10/06/2017	Check	2051	ROSE JERANIUM	Cleaning, trash removal, and supplies for the pavilion park, for September, 2017		-530.00
				Cleaning, trash removal, and supplies for the pavilion park, for September 2017		530.00
10/24/2017	Check	2052	Alex Enderle	Reimbursement for palm frond removal payment to Pirate		-75.00
				Reimbursement for palm frond removal payment to Pirate		75.00
10/24/2017	Check	2053	Scott Stone	Permaculture Project; Pavilion Park		-1,509.41
				Permaculture Project; Pavilion Park		1,509.41
10/24/2017	Check	2054	PATTI LIGHTCAP			-161.43
				Accounting/Bookkeeping, September, 2017,		140.00
				Reimbursement for Hawaiian Telcom payment		21.43
10/24/2017	Check	2055	David Hoffeld			-600.00
				September, 2017: Mow & weed whack upper parks		600.00

Sunday, Dec 03, 2017 03:18:43 PM PST GMT-10

Kalapana Seaview Estates Community Association

Deposit Detail

October 31 - December 1, 2017

Date	Transaction Type	Num	Member	Vendor	Memo/Description	Clr	Amount
5447054 Bank of Hawaii							
11/11/2017	Deposit						1,280.00
		1056	040-078				-50.00
		1274	036-028				-200.00
		350	040-085				-105.00
		2419	039-003				-50.00
		2419	039-002				-50.00
		501019434	040-065				-525.00
		501019429	040-065				-150.00
		123264188	041-010				-150.00
11/22/2017	Deposit						455.00
		2569	040-121				-105.00
		570122248	039-103				-150.00
		123264951	035-094				-50.00
		123264950	035-094				-150.00

Sunday, Dec 03, 2017 03:15:46 PM PST GMT-10