

Kalapana Seaview Estates Community Association  
R.R. 2, Box 4537, Pahoa, HI 96778

**KSECA Board of Directors Meeting**  
**Monday, April 10<sup>th</sup>, 2017, 4:00 P.M. at the Pavilion**

FINAL MINUTES

1. Call to Order: At 4:09 PM by Hazen Komraus, President

Board members present: John D., Jean H., Stone O., and Hazen K.

Absent: Archer, Kelly F., Phil H.

Members present: Scott Stone, Rose Jeranium, Laurel Marie Delacroix, David Hoffeld, Greg Ward

A. Opening Statement

B. Additions/Corrections to Agenda

C. Announcements

2. Treasurer's Report

A. Tabled.

3. Minutes February BOD Meeting

Hazen read the minutes of last month's regular meeting and John provided a typed copy of the "final" minutes from the reconvened meeting (John took minutes). Jean made a motion to accept the minutes, seconded by Stone.

4. Clerk's Report

A. Filing Documents

Filing with DCCA is due following the AGM. Eleven on the mailbox waiting list.

5. Resident Concerns

Music from the pavilion party on Sunday was reported to have been very loud and the event was not on the calendar and therefore no advance notice provided. Resident expressed concern regarding people using the freebox and park all night.

6. Board Business Reports

A. Permaculture Garden- Scott Stone presented the completed proposal for park perimeter project

Motion made by Stone 2<sup>nd</sup> by Jean to approve Scott's perimeter park plan to AGM for yes/no vote. Unanimously passed

Stone and Jean repealed their motion following discussion of RFP/contractor concerns.

Motion made by Stone, 2<sup>nd</sup> by Jean to accept the Pavilion Park proposal as presented by Scott Stone with the amendment that any labor not specifically delineated go out to RFP for BOD approval. Unanimously approved

Fertilize and Prune citrus - Tabled

B. Parks

David Hoffeld needs 3 barrows of cinder or sand to fill under the swings prior to mats being installed. Scott Stone offered cinder. He also needs help pounding stakes to cordon off the helipad from cars so that grass seed can be spread. He has the materials.

There was a Coconut Palm knocked down in the lower park during the Sunday gathering. It was reported that there were over 100 vehicles and trash was left behind. Hazen will discuss legal response possibilities with Mark Hinshaw and get clarification on Neighborhood Watch's willingness to be involved in the process.

C. Mailbox Center – Jean read an update from Committee Chair, Bob Kirk expressing his frustration with the Planning Department. He thinks he has consensus from them on what he needs to proceed.

## 7. Old Business

A. Board Best Practices: Removed from the agenda for this meeting

B. Contracts: Tabled

C. Dues in Arrears and Budgetary Issues: No report

D. Legal Matters: Edward Mantyla sent a threatening email to the BOD. Hazen will talk with Mark Hinshaw regarding how to proceed with reporting the threat to the authorities. A resident accidentally kicked a rock and wants reimbursement for medical supplies. She will be referred to the insurance carrier.

E. AGM – John has been in contact with Julie Mitchell at Ku'ikahi Mediation Center re affordability. A phone/email confirmation with BOD if the Center accepts our \$250 cap. John will inform Julie of the BOD's decision.

A training session for registration volunteers will be held 10:00 a.m. April 23<sup>rd</sup>. John will provide the training. Greg Ward created a database by TMK. Hazen will print if less than 20 pages. Hazen will message Kevin and Phet regarding having the same menu as last year.

F. Formalize Pavilion reservation and sound policies: Violations procedure will be discussed at the AGM as the policy was an AGM vote.

G. Work Party: Work parties were held March 25<sup>th</sup> and another will be held April 23<sup>rd</sup>. The BOD agreed that no more palm fronds would be stacked in any park.

Motion by Jean 2<sup>nd</sup> by Hazen Passed – Unanimous That up to \$210 (dues) would be allotted to cover a work party composed of Scott, David and JC James. Hazen will talk with Andy and Adrian re taking fronds.

H. Bylaw Committee: John reported that he has not yet set a date for the committee to meet.

## 8. New Business

A. Recording Procedures: Tabled

B. Seminar: Jean attended the Hawaiiana sponsored seminar on RFPs and has information to share with the BOD at future meeting.

## 9. Announcement of Date of Next BOD Meeting

A motion to adjourn passed at 7:00 PM. The next meeting was set for Monday, May 8, 2017.

# Kalapana Seaview Estates Community Association Balance Sheet

As of April 30, 2017

	Total
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
5447054 Bank of Hawaii	61,498.76
ING Savings/Capital One	48,566.16
<b>Total Bank Accounts</b>	<b>\$110,064.92</b>
<b>Accounts Receivable</b>	
1110 Accounts receivable	275.00
<b>Total Accounts Receivable</b>	<b>\$275.00</b>
<b>Other Current Assets</b>	
1299 Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$110,339.92</b>
<b>Fixed Assets</b>	
1670 New Mailbox Structure	1,750.00
<b>Total Fixed Assets</b>	<b>\$1,750.00</b>
<b>Other Assets</b>	
1080 Certificate of Deposit	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$112,089.92</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2010 Accounts payable	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>
<b>Long-Term Liabilities</b>	
4005 Mailbox Deposits	17,850.00
<b>Total Long-Term Liabilities</b>	<b>\$17,850.00</b>
<b>Total Liabilities</b>	<b>\$17,850.00</b>
<b>Equity</b>	
3001 Opening Bal Equity	-6,366.51
3010 Unrestrict (retained earnings)	82,709.38
Net Income	17,897.05
<b>Total Equity</b>	<b>\$94,239.92</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$112,089.92</b>

Friday, Jun 02, 2017 08:31:46 AM PDT GMT-10 - Cash Basis

# Kalapana Seaview Estates Community Association

## Check Detail

April 2017

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount
<b>5447054 Bank of Hawaii</b>						
04/02/2017	Check	1975	ROSE JERANIUM	Cleaning, trash removal, and supplies for the pavilion park, for March, 2017		-551.17
				Cleaning, trash removal, and supplies for the pavilion park, for March, 2017		551.17
04/03/2017	Check	1976	PATTI LIGHTCAP	Accounting Services; March, 2017		-380.00
				Accounting Services; March, 2017		380.00
04/04/2017	Check	paypal	Daniel Levy	This is a duplicate payment that Daniel returned through paypal. Posted in October		-100.00
				March Web maintenance & newsletter layout		100.00
04/09/2017	Check	1977	David Hoffeld	March, 2017: Mow & weed whack upper parks		-600.00
				March, 2017: Mow & weed whack upper parks		600.00
04/17/2017	Check	1978	PARADISE PROPERTY	March, 2017, front park care		-550.00
				March, 2017, front park care		550.00
04/24/2017	Check	1979	Kevin Sulgit	Thai Food AGM lunch, 2017		-300.00
				Thai Food AGM lunch, 2017		300.00
04/29/2017	Check	1980	Tyler Sprague	Reimburse Mailbox Deposit: Tyler Sprague #4718		-100.00
				Reimburse Mailbox Deposit: Tyler Sprague #4718		-100.00
04/30/2017	Check	1981	Hawaiian TelCom	Telephone, April, 2017		-21.84
				Telephone, April, 2017		21.84
04/30/2017	Check	1984	KUI'I'IKAHU MEDIATION	Facilitator for 2017 AGM		-250.00
				Facilitator for 2017 AGM		250.00
04/30/2017	Check	1982	Robert C. Smelker	Engineering Services for New Mailbox Structure		-500.00
				Engineering Services for New Mailbox Structure		500.00
04/30/2017	Check	1983	URSULA SNOVER	Lunch reimbursement; Albizia Workshop, April 2017		-70.00
				Lunch reimbursement; Albizia Workshop, April 2017		-70.00

# Kalapana Seaview Estates Community Association

## Deposit Detail

April 2017

Date	Transaction Type	Num	Member	Vendor	Memo/Description	Clr	Amount
<b>5447054 Bank of Hawaii</b>							
04/05/2017	Deposit		037-104				49.22
		9n01044748835794p	037-104				-49.22
04/05/2017	Deposit						2,400.00
		cash	041-073				-50.00
		0075071602	034-048				-50.00
		6477	039-040				-50.00
		155	041-106				-50.00
		1226	035-045				-50.00
		1100	035-033				-50.00
		1100	037-064				-50.00
		1100	037-063				-50.00
		2317	039-129				-50.00
		2318	039-130				-50.00
		2319	039-131				-50.00
		9001	037-043				-395.00
		14542	037-039				-50.00
		4958	036-101				-50.00
		0342	040-008				-50.00
		1054	038-143				-40.00
		1653	035-043				-50.00
		201	038-122				-50.00
		691	038-092				-50.00
		680	039-101				-50.00
		680	039-098				-50.00
		680	039-100				-50.00
		12663	039-099				-50.00
		4868	039-054				-50.00
		4868	039-055				-50.00
		153	038-083				-160.00
		465	034-101				-50.00
		547	038-093				-50.00
		1165	039-112				-50.00
		1635	041-025				-50.00
		1635	041-026				-50.00
		1635	041-014				-50.00
		1085	040-067				-50.00
		577	041-071				-50.00
		570113734	040-094				-105.00
		570113734	040-094				-150.00
04/05/2017	Deposit		034-072				50.00
		465	034-072				-50.00
04/07/2017	Deposit						1,400.00
		3606	035-056				-50.00

Date	Transaction Type	Num	Member	Vendor	Memo/Description	Clr	Amount
		1960	034-017				-50.00
		3178	035-038				-50.00
		222	037-071				-50.00
		222	037-070				-50.00
		590	034-099				-105.00
		8379	040-035				-50.00
		8379	040-032				-45.00
		7526	036-074				-50.00
		328	038-060				-50.00
		1835	038-061				-50.00
		2328	040-128				-50.00
		710	037-021				-50.00
		183	041-070				-50.00
		459	035-004				-50.00
		1663	034-052				-50.00
		1195	035-028				-50.00
		4115	035-089				-50.00
		1070	040-042				-50.00
		397	037-084				-50.00
		617	034-054				-50.00
		617	036-039				-50.00
		617	036-040				-50.00
		501011294	036-016				-50.00
		501011293	036-016				-150.00
04/15/2017	Deposit						3,985.00
		cash	041-054				-50.00
		631	036-073				-50.00
		cash	035-063				-50.00
		1504	035-065				-50.00
		298	036-034				-105.00
		298	036-087				-105.00
		1191	041-081				-50.00
		5791	039-133				-50.00
		734	040-068				-50.00
		165	035-066				-50.00
		2497	034-081				-50.00
		3362	040-055				-70.00
		4010	037-036				-50.00
		4038	035-036				-50.00
		1037	038-104				-50.00
		447	040-009				-50.00
		145	038-073				-105.00
		145	038-074				-105.00
		331	040-102				-50.00
		1099	034-073				-50.00
		R107672798827	037-114				-50.00
		3112	040-023				-50.00
		6235	034-042				-50.00
		6235	034-040				-50.00
		6235	034-030				-50.00
		2093	038-056				-50.00
		553	034-039				-50.00

Date	Transaction Type	Num	Member	Vendor	Memo/Description	Clr	Amount
		158	036-092				-50.00
		723	034-023				-50.00
		1985	035-032				-105.00
		217	035-092				-50.00
		145	034-037				-50.00
		9622	041-029				-50.00
		889	040-044				-50.00
		208	036-047				-50.00
		10000	037-054				-50.00
		7227	041-065				-50.00
		573	041-015				-50.00
		4688	035-085				-50.00
		483	040-114				-50.00
		483	040-133				-50.00
		1000009	035-026				-50.00
		1000003641	035-023				-50.00
		100000362	035-023				-50.00
		570114188	038-010				-720.00
		570114188	038-010				-150.00
		123255201	040-027				-470.00
		123255201	040-027				-150.00
04/22/2017	Deposit						3,385.00
		243	039-132				-40.00
		630	036-072				-50.00
		181	034-084				-50.00
		095379	038-136				-50.00
		1123	037-110				-160.00
		1123	037-111				-160.00
		1148	035-002				-105.00
		1112	036-043				-50.00
		1112	037-094				-50.00
		1112	039-046				-50.00
		1112	039-061				-50.00
		1112	041-095				-50.00
		1112	036-056				-50.00
		1112	039-047				-50.00
		647	039-004				-50.00
		875061	038-101				-105.00
		875061	038-100				-105.00
		320	038-111				-50.00
		26543	035-010				-50.00
		221	035-040				-50.00
		1317	038-026				-50.00
		4991	037-009				-50.00
		4991	037-008				-50.00
		2437	034-064				-50.00
		2437	034-070				-50.00
		2437	039-088				-50.00
		2437	036-004				-50.00
		2437	036-003				-50.00
		2437	036-002				-50.00
		1559	037-011				-50.00

Date	Transaction Type	Num	Member	Vendor	Memo/Description	Clr	Amount
		1327	035-011				-50.00
		3152	041-093				-50.00
		5448	039-019				-50.00
		5448	039-020				-50.00
		5448	039-021				-50.00
		1333	041-049				-50.00
		2027	041-089				-50.00
		4138	039-052				-50.00
		997081	040-021				-50.00
		133	034-022				-50.00
		9532	037-108				-50.00
		3327	034-071				-50.00
		1617	040-060				-105.00
		117	038-007				-50.00
		117	038-005				-50.00
		117	038-006				-50.00
		174	037-055				-50.00
		4121	037-025				-50.00
		4121	037-026				-50.00
		369	039-068				-50.00
		123255702	035-018				-50.00
		631151140	034-025				-50.00
		631151140	034-025				-150.00
		205	034-093				-105.00
		995062	037-072				-50.00
		1112	039-062				-50.00
04/26/2017	Deposit						2,110.00
		95	038-097				-50.00
		1016	041-022				-50.00
		1013	041-017				-105.00
		1013	041-013				-105.00
		1013	041-018				-105.00
		0080584420	035-052				-50.00
		2307	040-026				-50.00
		1722	036-062				-160.00
		1722	036-061				-160.00
		2214	038-096				-50.00
		954	038-028				-720.00
		1233	039-053				-50.00
		1234	035-080				-50.00
		2123	041-041				-105.00
		570114568	037-037				-50.00
		570114568	037-037				-150.00
		0080673600	040-043				-50.00
		1187	038-017				-50.00
04/27/2017	Deposit						1,760.00
		112	034-082				-160.00
		2569	040-092				-50.00
		1671	039-105				-50.00
		1671	039-106				-50.00
		1671	039-107				-50.00



Date	Transaction Type	Num	Member	Vendor	Memo/Description	Clr	Amount
		1671	038-030				-50.00
		1671	035-005				-50.00
		1671	039-091				-50.00
		2064	040-098				-50.00
		2936	036-088				-50.00
		110	039-084				-50.00
		1785	035-068				-50.00
		1785	035-025				-50.00
		14865	037-006				-50.00
		101	036-083				-50.00
		101	037-019				-50.00
		8525	038-077				-50.00
		206	034-034				-160.00
		570114679	038-070				-290.00
		570114679	038-070				-150.00
		123255940	036-097				-50.00
		123255941	036-097				-150.00
04/27/2017	Deposit						595.00
		694	039-074		Assoc Fee 2017		-50.00
		694	039-095		Assoc Fee 2017		-50.00
		694	039-096		Assoc Fee 2017		-50.00
		373	034-077		Assoc Fee 2017		-50.00
		277	040-110		Assoc Fee 2017		-50.00
		1245	040-127		Assoc Fee 2016 & 2017		-105.00
		4608	041-084		Partial Payment Assoc Fee		-40.00
		5210	039-057		Assoc Fee 2016		-50.00
		10538	037-033		Assoc Fee 2017		-50.00
		52090600	035-039		Assoc Fee 2017		-50.00
		1366	037-027		Assoc Fee 2017		-50.00

Friday, Jun 02, 2017 08:34:24 AM PDT GMT-10