

Kalapana Seaview Estates Community Association  
RR2 Box 4537, Pahoa, HI 96778  
June 2, 2015 BOD Meeting Minutes

Final Minutes

**1. Call to Order:** 4:14pm by Gary Kinley, Vice President.

**Board of Directors Present:** Daniel Levy, Kelly Finn, Gary Kinley, Vicky Chisholm, Athena Peanut, and Hazen Komnraus (arrived 4:25), absent Randall Shipp.

**Members Present:** Patti Lightcap, James McRae, Uschi Snover.

**A. Additions/Corrections to Agenda:** Were made to agenda.

**B. Announcements:** No announcements.

**2. Treasurer's Report:**

As of April 30, 2015

Bank of Hawaii checking balance      \$35,134.68

ING Savings balance                      \$47,896.58

Total Balance of                          \$83,031.26

Checks spent for April total \$2719.43. Deposits made for April total \$17,365.00.

See attached for details

As of May 31, 2015

Bank of Hawaii checking balance      \$41,457.72

ING Savings balance                      \$47,896.58

Total Balance of                          \$89,354.30

Checks spent for May total \$3181.96. Deposits made for May total

\$9505.00. See attached for details.

**Motion:** by Daniel, 2<sup>nd</sup> by Hazen to accept the treasurers report.

**Vote:** Unanimous - Motion Carries

**3. May Minutes:** May minutes were read and corrected.

**Motion:** by Gary, 2<sup>nd</sup> by Daniel to approve minutes as corrected.

**Vote:** Unanimous - Motion Carries

**4. Clerk's Report:**

**A. Website:** Daniel has added the Board of Director rules to the website. He needs new board members Bios.

**B. Mailboxes:** Working on a better way to keep track of who has and gets mailboxes. The Post Office needs to know the corresponding street address to the RR 2 box number address. We have about 8 vacant boxes. Need to replace or renovate the structure/roof over the mailboxes, replace the plexiglass and cover the announcement board.

**5. Resident Concerns:** None

**6. Committee Reports:**

**A. Permaculture:** Coconut Tree Maintenance RFP was read and amended.

**Motion:** by Daniel, 2<sup>nd</sup> by Vicky to accept the coconut tree maintenance RFP as amended.

**Vote:** 4-yes, 1-no by Gary, 1-abstention by Athena. Motion Carries

**B. Parks:** All but 2 pins were found in the pavilion park.

**Motion:** by Kelly, 2<sup>nd</sup> by Daniel to pay \$137.71 for the metal detector rental.

**Vote:** Unanimous - Motion Carries.

**Motion:** by Daniel, 2<sup>nd</sup> Vicky to reimburse Aaron \$40.00 for paying Wade for the walk through the park consultation.

**Vote:** 4-yes, 0-no, 2-abstentions by Kelly & Hazen- Motion Carries

**1. Bathroom & Security Door:** Hazen has purchased the security door for the bathroom and he will contact David about the old water catchment tank.

**7. Old Business:**

**A. Lawsuits:** The lawsuit against Kevin has been dismissed

**B. Playground:** The playground is almost finished and should be installed soon.

**C. Landscape Plan for Front Park:** no bids

**D. Security for Front Park:** No discussion.

**F. Signs for Front Park:** Kelly, Hazen and David installed the new signs for the front park. Kelly to get stickers and paint to put times on signs. Hazen will assess the old Seaview signs to see what needs to be done: renovate, fix or replace.

**G. Fire Ant Control:** Hazen has written a RFP to hire someone to treat fire ants in the parks.

**Motion:** by Daniel, 2<sup>nd</sup> by Athena to change the Board rule 8A of no pesticides in parks to say can use certified organic pesticides for organic gardening.

**Vote:** Unanimous - Motion Carries

Vicky left at 6:14pm.

**H. Board of Director Rules. Motion:** by Gary, 2<sup>nd</sup> by Daniel to eliminate Rule 1A "To join Pahoa Main Street Association for \$20.00 per year"

**Vote:** 4-yes, 0-no, 1-abstention by Kelly. Motion Carries.

**8. New Business:**

**A. 2014 Audit:** Tabled

**B. Defibrillator:** Needs to be in a public place where it can be easily used and accessed if needed. Hazen will contact Missy to see if it can be installed at her house. Hazen will build a box it keep it in and will contact the donator Brian Petersen.

**C. Delinquent Accounts:** Kelly will compose a letter to send to members who are delinquent on their dues. The letter to include work trade, amnesty and other options.

**D. Signature Cards for bank account:** The new signers will be Kelly, Vicky and Hazen.

**9. Next BOD Meeting:** Next meeting is Tuesday, July 7, 2015 at 4:00pm at the pavilion.

**9. Adjournment: Motion:** by Daniel, 2<sup>nd</sup> by Gary to adjourn meeting at 6:49pm.

**Vote:** Unanimous - motion carries.

Minutes submitted by Patti Lightcap

## Kalapana Seaview Estates Community Association

**BALANCE SHEET**

As of May 31, 2015

	<b>TOTAL</b>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
1050 Barter (deleted)	0.00
1090 Savings Account (deleted)	0.00
5447054 Bank of Hawaii	40,106.69
82577 First Hawaiian Bank Checking (deleted)	0.00
First Hawaiian C/D (deleted)	0.00
ING Savings/Capital One	47,896.58
<b>Total Bank Accounts</b>	<b>\$88,003.27</b>
<b>Accounts Receivable</b>	
1110 Accounts receivable	825.00
<b>Total Accounts Receivable</b>	<b>\$825.00</b>
<b>Other current assets</b>	
1299 Undeposited Funds	0.00
<b>Total Other current assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$88,828.27</b>
<b>Other Assets</b>	
1080 Certificate of Deposit	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$88,828.27</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2010 Accounts payable	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>
<b>Long-Term Liabilities</b>	
4005 Mailbox Deposits	16,750.00
<b>Total Long-Term Liabilities</b>	<b>\$16,750.00</b>
<b>Total Liabilities</b>	<b>\$16,750.00</b>
<b>Equity</b>	
3001 Opening Bal Equity	-6,691.04
3010 Unrestrict (retained earnings)	63,900.75
Net Income	14,868.56
<b>Total Equity</b>	<b>\$72,078.27</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$88,828.27</b>



*Monday, Jun 29, 2015 12:38:34 PM PDT GMT-10 - Cash Basis*

# Kalapana Seaview Estates Community Association

## CHECK DETAIL

May 2015

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
<b>5447054 Bank of Hawaii</b>						
05/05/2015	Check	1774	ROSE JERANIUM		R	-732.46
				March & April cleaning & trash removal		720.00
				keys		12.46
05/08/2015	Check	1775	David Hoffeld		R	-600.00
				mow & weed eat both upper parks for April		600.00
05/08/2015	Check	1776	Michael Weeks		R	-625.00
				security for front park for March		625.00
05/08/2015	Check	1777	Angelo Mangano		R	-100.00
				key deposit return		-100.00
05/08/2015	Check	1778	Melissa Dixon	facilitate the AGM	R	-162.00
				AGM Facilitator for 2015		162.00
05/08/2015	Check	1779	PATTI LIGHTCAP		R	-322.50
				April services		322.50
05/11/2015	Check	1780	Guy Shepard		R	-115.00
				printing invoicing and posting checks		115.00
05/11/2015	Check	1781	VOID		R	0.00
				void		0.00

6/29/2015				Report: Check Detail			
	05/11/2015	Check	1782	PARADISE PROPERTY			-550.00
					Lower park maintenance April		550.00
	05/12/2015	Check	WITH	Intuit Quickbooks	New online Quickbooks account software	R	-280.24
							280.24
	05/19/2015	Check	WITH1	UNKNOWN		R	-105.00
							105.00
	05/19/2015	Check	WITH2	BANK OF HAWAII	RETURNED CHECK FEES	R	-7.00
							7.00

Monday, Jun 29, 2015 12:39:07 PM PDT GMT-10

## Kalapana Seaview Estates Community Association

## DEPOSIT DETAIL

May 2015

DATE	TRANSACTION TYPE	NUM	CLIENT	VENDOR	MEMO/DESCRIPTION	CLR	AMOUNT
<b>5447054 Bank of Hawaii</b>							
05/09/2015	Deposit					R	3,785.00
			040-007				0.00
		94853	037-048				-105.00
		94853	037-048				-100.00
		NONE	037-044				-180.00
		NONE	041-013				-100.00
		NONE	040-091				-50.00
		NONE	036-069				-50.00
		NONE	041-018				-50.00
		NONE	041-017				-50.00
		NONE	034-089				-50.00
		NONE	037-085				-160.00
		NONE	035-084				-105.00
		NONE	035-055				-160.00
		NONE	035-083				-50.00
		NONE	035-074				-105.00
		NONE	035-075				-105.00
		1961	041-077				-50.00
		1961	041-076				-50.00
		1540	035-078				-55.00
		1647	035-025				-50.00
		1648	035-068				-50.00
		671	040-129				-50.00
		671	040-130				-50.00
		1156	040-139				-50.00
		266	034-095				-50.00
		6261	037-051				-100.00
		129	035-092				-50.00
		1096	035-				-50.00

	046	
1096	035-048	-50.00
1029	035-079	-50.00
728	038-002	-50.00
728	038-003	-50.00
237	038-011	-50.00
1069	038-036	-50.00
635	038-140	-50.00
248	039-045	-50.00
0917	041-045	-50.00
632	037-027	-50.00
7282	038-110	-50.00
138	038-056	-50.00
1205	035-080	-50.00
1021	041-011	-105.00
300	038-048	-50.00
619	039-004	-50.00
1585	037-084	-50.00
248	036-092	-105.00
726	037-107	-50.00
1491	034-052	-50.00
39279	038-114	-50.00
966	041-095	-50.00
966	037-094	-50.00
966	036-056	-50.00
966	039-046	-50.00
966	039-062	-50.00
966	039-061	-50.00
966	039-047	-50.00
966	036-043	-50.00
5645	040-092	-50.00
475	040-133	-50.00
475	040-	-50.00



05/16/2015	Deposit			R	2,305.00
		28676	034-100		-100.00
		8298	038-077		-50.00
		8298	038-078		-50.00
		86545	041-108		-105.00
		1116	034-010		-50.00
		1046	039-112		-50.00
		10841	036-099		-50.00
		2893	041-055		-50.00
		2894	041-056		-50.00
		6280	034-011		-80.00
		1338	037-075		-105.00
		827	041-085		-50.00
		827	041-086		-50.00
		1168	041-081		-50.00
		22472	035-035	overpayment?	-50.00
		22471	035-023		-50.00
		59	040-018		-50.00
		0292	040-008		-50.00
		1219	037-040		-50.00
		257	038-111		-50.00
		1282	037-078		-160.00
		12394	039-099		-50.00
		5364	036-100	Overpayment?	-50.00
		177	041-070		-50.00
		91913	040-104		-50.00
		91913	040-104		-100.00
		91992	038-122		-405.00
		91992	038-122		-100.00
		28663	040-068		-50.00
		28664	040-		-100.00

068

05/17/2015	Deposit		R	1,665.00
		041-		-100.00
		040		
		041-		-50.00
		073		
	cash	4508		-100.00
	1147	4509		-100.00
	202	039-		-105.00
		076		
	22673737710	037-		-160.00
		097		
	447	039-		-50.00
		048		
	197	037-		-105.00
		088		
	197	037-		-105.00
		089		
	861974	038-		-50.00
		100		
	861974	038-		-50.00
		101		
	2042	039-		-50.00
		102		
	283	040-		-50.00
		101		
	1031	034-		-50.00
		032		
	1031	034-		-50.00
		038		
	1270	037-		-105.00
		038		
	775	037-		-105.00
		017		
	5671	040-		-105.00
		063		
		035-		-75.00
		086		
	380	035-		-50.00
		004		
	3733	037-		-50.00
		037		
05/30/2015	Deposit			1,700.00
	DD 319-301-	036-		-50.00
	11337	029		
	2338	036-		-50.00
		059		
	2319	036-		-50.00
		095		
	10757	040-		-50.00
		021		
	1011	037-		-50.00
		072		
	7833	039-		-50.00
		011		
	104	039-		-50.00
		084		
	411	034-		-50.00
		039		

	160	040-036		-50.00
	2307	040-036	2015 dues	-50.00
	2608	038-034		-50.00
	126	035-071		-50.00
	126	035-066		-50.00
	0524916404	037-104		-50.00
	136	040-056		-50.00
	1075	034-024		-50.00
	178	041-088		-50.00
	177	041-087		-50.00
	176	035-013		-50.00
	175	034-080		-50.00
	2294	036-003		-50.00
	2294	036-004		-50.00
	2294	034-064		-50.00
	2294	039-088		-50.00
	2294	036-002		-50.00
	2294`	034-070		-50.00
	131	037-039		-50.00
	1142	035-067		-50.00
	1142	034-057		-50.00
	1142	039-113		-50.00
	0084	041-052		-50.00
	2080	037-115		-50.00
	57092579	041-115		-100.00
05/30/2015	Deposit	036-003		50.00
	2294	036-003		-50.00

Monday, Jun 29, 2015 12:37:04 PM PDT GMT-10

