

**Kalapana Seaview Estates Community Association
RR2 Box 4537, Pahoa, HI 96778
October 6, 2015 BOD Meeting Minutes**

Final Minutes

1. Call to Order: 4.10pm by Gary Kinley, Vice President.

Board of Directors Present: Daniel Levy, Kelly Finn, Gary Kinley, Vicky Chrisholm, and Hazen Komraus (arrived 5:25).

Members Present: Patti Lightcap, Uschi Snover

A. Additions/Corrections to Agenda: Several additions and changes were made.

B. Announcements: None

2. Treasurer's Report:

As of September 30, 2015

Bank of Hawaii checking balance \$25,605.77

ING Savings balance \$47,896.58

Total Balance of \$73,502.35

Checks spent for September total \$5,278.78. Deposits made for September total \$1,970.00. See attached for details.

Motion: by Daniel, 2nd by Vicky to accept the treasure's report

Vote: Unanimous - Motion Carries .

3. September Minutes: September minutes were read and corrected.

Motion: by Daniel, 2nd by Kelly to approve minutes as corrected.

Vote: Unanimous - Motion Carries

4. Clerk's Report:

A. Website: PayPal is all set up and there is a link on the KSECA website to pay online through PayPal. There will be a \$3.00 fee to pay on line to replace the 3% fee that PayPal charges.

B. Mailboxes: Kelly has sent out about ½ of the letters to mailbox owners, the rest to be sent out this week.

5. Resident Concerns: None

6. Committee Reports:

A. Parks & Signs: Allen's Tree Service has trimmed about 2/3 of the coconut trees in the front park. He will finish Wednesday Oct. 7, 2015. Adrian will mulch the branches soon after.

Sarit has the Seaview signs and is working on them. The front bulletin is also currently being repaired.

C. Neighborhood Watch: No report .

7. Old Business:

A. Lawsuits: Pat Rocco filed a suit in small claims court against several individual Seaview residents. This was dismissed without prejudice. Pat's appeal is still in limbo waiting Pat's medical records.

B. Audit: In process and should be done soon.

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C. Community Albizia Control: Have received several donation checks to be deposited and used for refreshments at the next Albizia workshop in November.

Date to be determined.

D. RFP's:

1. Fire Ant Treatment: Vicky will contact KFA for a quote. Daniel will contact Fire Anti for a quote. Ant Lab offers free workshops for fire ant extraction. Daniel will call them about doing one here. There is no organic treatment. Need to add fire ant treatment regarding non organic under old business for November meeting.

2. Mailbox Kiosk Repair: Damon Brunelle submitted a bid to repair the mailbox kiosk for around \$5000.00. This includes extension of concrete pad 12 feet, new bench, framing, roofing, bulletin board and painting.

Motion: by Gary , 2nd by Hazen to accept Damon's bid for \$4500.00 plus the cost of concrete to repair the mailbox kiosk.

Vote: Unanimous - Motion Carries

E. Letters to Members in Arrears:

Motion: by Daniel, 2nd by Vicky to approve the letter to be sent to members in arrears as amended.

Vote: Unanimous - Motion Carries

F. Proposed Change to Board Rule #7:

Motion: by Gary, 2nd by Vicky to amended Board rule #7a from 2 hours work exchange for annual dues to 4 hours of work exchange.

Vote: 3-yes, 1-no by Daniel, 0-abstentions - Motion Carries

G. Permaculture Landscape:

Motion: by Daniel, 2nd by Vicky to accept the permaculture RFP for the pavilion park.

Vote: Unanimous - Motion Carries

H. Forum:

Motion: by Daniel, 2nd by Vicky to add a link to the KSECA website to connect with neighbors on "Next Door".

Vote: Unanimous - Motion Carries

I. Bathrooms: Need to find who has a key to the battery box for the pump.

Motion: by Daniel, 2nd by Hazen to install post and a chain to stop people from driving up to the free box.

Vote: Unanimous - Motion Carries

Motion: by Daniel, 2nd by Hazen to lock the bathroom at night. Rose Jeranium will open and lock bathroom.

Vote: Unanimous - Motion Carries

J. Park Rules Sign:

Motion: by Vicky, 2nd by Hazen to purchase a sign for the pavilion park with park hours and rules with a cap of \$50.00.

Vote: Unanimous - Motion Carries

8. New Business:

A. Work Party: To be discussed in November

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B. Insurance: Kelly described the Hawaii Recreational Use HRS 520. Its purpose is to encourage landowners to make land available to the public for recreational purposes by limiting their liability towards people using the land for this purpose.

9. Next BOD Meeting: Next meeting is Tuesday November 3, 2015 at 4 at the

pavilion.

10. Adjournment: Motion: by Daniel, 2nd by Hazen to adjourn meeting at 6:20pm.
Vote: Unanimous - Motion Carries.

Minutes submitted by Patti Lightcap

Kalapana Seaview Estates Community Association

BALANCE SHEET

As of September 30, 2015

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1050 Barter (deleted)	0.00
1090 Savings Account (deleted)	0.00
5447054 Bank of Hawaii	25,605.77
82577 First Hawaiian Bank Checking (deleted)	0.00
First Hawaiian C/D (deleted)	0.00
ING Savings/Capital One	47,896.58
Total Bank Accounts	\$73,502.35
Accounts Receivable	
1110 Accounts receivable	825.00
Total Accounts Receivable	\$825.00
Other current assets	
1299 Undeposited Funds	0.00
Total Other current assets	\$0.00
Total Current Assets	\$74,327.35
Other Assets	
1080 Certificate of Deposit	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$74,327.35
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 Accounts payable	0.00
Total Accounts Payable	\$0.00
Total Current Liabilities	\$0.00
Long-Term Liabilities	
4005 Mailbox Deposits	16,750.00
Total Long-Term Liabilities	\$16,750.00
Total Liabilities	\$16,750.00
Equity	
3001 Opening Bal Equity	-6,367.29
3010 Unrestrict (retained earnings)	63,900.75
Net Income	43.89
Total Equity	\$57,577.35
TOTAL LIABILITIES AND EQUITY	\$74,327.35



Friday, Oct 09, 2015 04:47:16 PM PDT GMT-10 - Cash Basis

Kalapana Seaview Estates Community Association

CHECK DETAIL

September 2015

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
5447054 Bank of Hawaii						
09/03/2015	Expense	1811	PARADISE PROPERTY			-550.00
				August 2015 Lawn-care for lower park		550.00
09/03/2015	Expense	1813	Director of Finance			-50.00
				Tax Key 3-1-2-039-025		50.00
09/03/2015	Expense	1814	Director of Finance			-50.00
				Tax Key 3-1-2-034-009		50.00
09/03/2015	Expense	1815	Director of Finance			-50.00
				Tax Key 3-1-2-038-135		50.00
09/09/2015	Expense	1817	Kelly Finn			-80.98
				Volley Ball Net		28.98
				RFP Advertisement		52.00
09/10/2015	Expense	1816	Hawaiian TelCom			-21.29
				8-4-2015 bill		21.29
09/15/2015	Expense	1818	PATTI LIGHTCAP			-180.00
				services for August 2015		180.00
09/15/2015	Expense	1819	Pride of Kapoho			-150.00
				Water delivery for new catchemnt		150.00
09/15/2015	Expense	1820	David Hoffeld			-835.00
				lawn services for upper		600.00

				parks for September	
				Install bathroom door and trim	190.00
				Pick up and install toilet repair parts	45.00
09/17/2015	Expense	1821	Hazen Komrous		-298.97
				Upper park paint supplies	274.22
				Certified mail, Canada	24.75
09/22/2015	Expense	1822	Business Insurance Services		-1,505.00
				Management Liability Policy 106173029	1,505.00
09/25/2015	Expense	1823	ROSE JERANIUM		-428.02
				pavilion cleaning August 2015	385.00
				mop refill & key, push broom, hand soap & key, bleach	43.02
09/26/2015	Expense	1825	URSULA SNOVER		-58.23
				Postage	58.23
09/26/2015	Expense	1826	Allen's Tree Service		-1,000.00
				*Check made out to Ford Rozycki for Allen's Tree Service. Date of work 9-24 Lower park	1,000.00
09/30/2015	Expense	1827	Hawaiian TelCom		-21.29
				9-4-2015 bill	21.29

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Kalapana Seaview Estates Community Association

DEPOSIT DETAIL

September 2015

DATE	TRANSACTION TYPE	NUM	CLIENT	VENDOR	MEMO/DESCRIPTION	CLR	AMOUNT
5447054 Bank of Hawaii							
09/15/2015	Deposit						1,970.00
		1099	040-				-50.00
			019				
		1314	039-				-50.00
			123				
		665	040-				-50.00
			083				
		57095499	040-				-100.00
			060				
		1742	038-				-50.00
			081				
		57095242	035-				-100.00
			078				
		123233156	039-				-100.00
			120				
		123233101	039-				-100.00
			120				
		123232825	037-				-560.00
			107				
		123232823	037-				-100.00
			107				
		123232826	037-				-610.00
			106				
		123232824	037-				-100.00
			106				
09/15/2015	Deposit		041-				100.00
			007				
		1232233306	041-				-100.00
			007				

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