

KALAPANA SEAVIEW ESTATES
COMMUNITY ASSOCIATION
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BOARD MEETING MINUTES (final) October 8, 2012

12-7040 Kaiwa Street, Seaview Estates

1. **CALL TO ORDER:** Mark Wyatt, Treasurer, presiding as President, opened the meeting at 4:05 P.M. without quorum; two other board members in attendance were Camilla Dulac, Director-at-Large and Jim McRae, Scribe. Athena Peanut was asked to be director pro tem for this meeting as Kyou was ill and could not attend. Athena was elected unanimously as a director in order to make quorum.
2. **MINUTES:** September 10th BOD meeting Minutes were read and approved.
3. **TREASURER'S REPORT:** Mark Wyatt gave the Treasures report and handed out a **Balance Sheet** dated October 8, 2012 and a **Check Disbursement Sheet** dated September 10-October 8, 2012. Both are attached to these minutes. Mark read off each check expenditure and answered questions from the members about some of the items.
4. **PARK REPORT:** At this time we have only a quorum for Board meetings. We need three new directors to fill the board vacancies of President, Vice President, and Clerk. (A new President was elected later in this meeting.)

A. The Pavilion Park storage shed was broken into the night of October 1, 2012 and it was discovered the next morning. A police report was filed with the police department by Director, David Snover.

The locked back door hasp was pried until it broke. Stolen items were, six folding tables, valued at \$60.00 each, One stack of post office boxes valued at \$1600.00, and one used printer valued at \$400.00. Mark Wyatt volunteered to check with our insurance agent on filing a claim for the stolen items. Discussion about the break-in followed. We have only had theft insurance for a few months. This is the second theft at the Pavilion Park this year. Jim McRae made a motion for someone to investigate a security system to prevent another theft from occurring.

Mark seconded, motion adopted unanimously. No one volunteered so Jim McRae volunteered to investigate. Pat Rocco said Radio Shack had security systems reasonably priced.

B. Pavilion Tables We have a bid of \$350.00 for the labor to build two Pavilion Park Benches, we have to supply the material. Pat Rocco volunteered to seek donations of lumber and other materials so the benches could be built at no

additional cost. The Benches will be 10 to 12 feet long. Mark moved to accept the bid of \$350.00 and to budget \$400.00 for the labor. Athena seconded. **Motion carried unanimously.**

C. Clearing Park Perimeter Noah bid \$530.00 to clear the Park perimeter. Mark moved to accept Noah's bid. Athena seconded. **Motion carried unanimously.**

D. Booklet for Directors Uschi Snover recommended that a booklet be made for directors that would define their job description and duties. **Tabled**

E. Office Building No new information. **Tabled**

- 5. COMMITTEE REPORT:** The bylaw committee report was given by Lorn Douglas. The bylaw committee asked for direction in pursuing one of two paths to clear up the ballot/proxy confusion at the last AGM. Discussion followed. A vote to accept plan A or plan B resulted in neither plan being accepted.

Plan A is to eliminate proxies and ballots at AGMs, however if a member can not attend an AGM the member can assign a power of attorney to a person to represent them at the meeting.

Plan B is to eliminate proxies but send out ballots for voting for the board of directors and for issues. However it was noted that this makes it difficult for the Board and for the community to properly manage the Parks and the affairs of KSECA in a timely manner.

6. OLD BUSINESS:

A. Election of New Board Members and Officers A petition requesting that Pat Rocco fill the position of President of the Board vacated by Mike Richardson was submitted by Helen Noble. Mark made a motion to elect Pat Rocco to the Board of Directors as President. The motion carried unanimously.

B. Holiday Dinner It was decided to have the Holiday dinner on the second weekend in December. No date was given.

C. Alignment of Escrow Companies/Exhibit A No information.

- 7. NEW BUSINESS:** Camilla motioned for the Board to contract with a person to do the secretarial work of the Board. Jim to draft a notice, to be put on the bulletin board.
- 8. ADJOURNMENT:** Next Board meeting will be November 12, 2012, the second Monday of the month. The meeting was adjourned at 6:07 PM.