

Kalapana Seaview Estates Community Association
RR2 Box 4537, Pahoa, HI 96778
August 4, 2015 BOD Meeting Minutes

Final Minutes

1. Call to Order: 4:21pm by Hazen Komraus, President.

Board of Directors Present: Hazen Komraus, Kelly Finn, Gary Kinley, Vicky Chisholm, absent are Athena Peanut, Randall Shipp and Daniel Levy.

Members Present: Patti Lightcap, John DuBois, Rose Jeranium, Frank Gilbert and Mark Hinshaw.

A. Additions/Corrections to Agenda: They were made to agenda.

B. Announcements: No announcements.

2. Treasurer's Report:

As of July 31, 2015

Bank of Hawaii checking balance \$30,063.70

ING Savings balance \$47,896.58

Total Balance of \$77,960.28

Checks spent for July total \$11,129.32. Deposits made for July total \$2785.00.

See attached for details

Motion: by Kelly, 2nd by Gary to approve the treasurers report.

Vote: Unanimous - Motion Carries

3. July Minutes: July minutes were read and corrected.

Motion: by Gary, 2nd by Kelly to accept minutes as corrected.

Vote: Unanimous - Motion Carries

4. Clerk's Report:

A. Website: Daniel has signed us up with Pay Pal for on line payments.

Motion: by Vicky, 2nd by Kelly to allow Daniel to enact on line payments of dues through Pay Pal.

Vote: Unanimous - Motion Carries

B. Mailboxes: We have some vacant boxes. Letters need to be sent. Hazen will check on ability to print envelopes.

5. Resident Concerns: None

6. Committee Reports:

A. Permaculture: Daniel absent no report

B. Coconut Tree RPF: Vicky contacted Allen's Tree Service he will send a bid. She will also solicit other bid for the coconut tree trimming.

C. Neighborhood Watch: CERT training completed by Mark Hinshaw & Frank Gilbert. Greg Ward is also certified.

Towing Signs are here and Hazen will post them.

Mark Hinshaw, Frank Gilbert and Lorn Douglass have notice of trespass forms for violations in our parks. These will act as TRO, temporary restraining order.

D. Parks:

1. Pavilion Bathroom & Security Door: Hazen spoke with David Hoffeld, there are some plumbing issue but will install door within the next couple of weeks..

- 2. Water Catchment:** David has agreed to take down old one and put up new tank. He is waiting out Hurricane Guillermo.
- 3. Signage:** Heather has painted the new food bank sign. There will be a work party to finish the rest of the signs. Time to be announced.
- Motion:** by Gary, 2nd by Vicky to change Board Rule number 7. Work Party: A. “2 hours of work in exchange for annual dues“, to say “4 hours of work in exchange for annual dues”, B. “Hold work party quarterly” to “Hold work party as needed” and to delete “C” then “D” would become “C”.
- Vote:** Unanimous - Motion Carries
- 7. Old Business:**
- A. Lawsuits:** Kevin Sulgit’s motion for summary judgment was passed. Kelly will contact Steven Strauss regarding attorney fees and other fees.
- B. Playground:** The playground is finished and installed.
- C. Towing Contract for Front Park:** We have a contact with Ryan’s Towing.
- 8. New Business:**
- A. 2014 Audit:** Carbonaro CPA has given us a Quote of a range between \$2,680.00 - \$2,890.00
- Motion :** by Gary, 2nd by Hazen to except the bid from Carbonaro CPA to do the 2014 audit.
- Vote:** Unanimous - Motion Carries. Patti & Vicky will contact them.
- B. Letters to Members in Arrears: Motion:** by Gary, 2nd by Vicky to address delinquent accounts annually and to have notice sent out with the newsletter.
- Vote:** Unanimous - Motion Carries
- Motion:** by Gary, 2nd by Vicky to have the standing bylaw review committee develop a written procedure to address delinquent accounts.
- Vote:** Unanimous - Motion Carries
- Hazen will contact Athena to set up meeting and the committee is open to any new members.
- C. Community Albizia Control:** Workshop held Saturday August 8, 2015 at 8:00 AM. Meet at the pavilion BIISC will explain and demonstrate the use of milestone to wipeout Albizias.
- D. Work Party:** A work party to paint & repair signs will be held September 5, 2015 from 9:00 to 11:00 AM at the pavilion.
- E. Agenda:** Kelly will prepare the draft agenda
- 9. Next BOD Meeting:** Next meeting is Tuesday, September 1, 2015 at 4:00pm at the pavilion.
- 10. Adjournment: Motion:** by Gary, 2nd by Vicky to adjourn meeting at 6:45pm.
- Vote:** Unanimous - motion carries.

Minutes submitted by Patti Lightcap

Kalapana Seaview Estates Community Association

BALANCE SHEET

As of July 31, 2015

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1050 Barter (deleted)	0.00
1090 Savings Account (deleted)	0.00
5447054 Bank of Hawaii	30,063.70
82577 First Hawaiian Bank Checking (deleted)	0.00
First Hawaiian C/D (deleted)	0.00
ING Savings/Capital One	47,896.58
Total Bank Accounts	\$77,960.28
Accounts Receivable	
1110 Accounts receivable	825.00
Total Accounts Receivable	\$825.00
Other current assets	
1299 Undeposited Funds	0.00
Total Other current assets	\$0.00
Total Current Assets	\$78,785.28
Other Assets	
1080 Certificate of Deposit	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$78,785.28
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 Accounts payable	0.00
Total Accounts Payable	\$0.00
Total Current Liabilities	\$0.00
Long-Term Liabilities	
4005 Mailbox Deposits	16,750.00
Total Long-Term Liabilities	\$16,750.00
Total Liabilities	\$16,750.00
Equity	
3001 Opening Bal Equity	-6,367.29
3010 Unrestrict (retained earnings)	63,900.75
Net Income	4,501.82
Total Equity	\$62,035.28
TOTAL LIABILITIES AND EQUITY	\$78,785.28



Monday, Aug 17, 2015 02:38:05 PM PDT GMT-10 - Cash Basis

Kalapana Seaview Estates Community Association

CHECK DETAIL

July 2015

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
5447054 Bank of Hawaii						
07/08/2015	Check	1791	Jeanmarie Theine			-100.00
				Refund		-100.00
07/08/2015	Check	1792	Ernest Lum			-100.00
				Mailbox deposit refund		-100.00
07/08/2015	Check	1793	PATTI LIGHTCAP			-161.25
				June services		161.25
07/08/2015	Check	1795	David Hoffeld			-600.00
				June maintenance		600.00
07/11/2015	Check	1794	David Hoffeld			-137.71
				Metal detector rental to locate park pins		137.71
07/11/2015	Check	1796	Garry Hoffeld			-2,189.25
				2nd installment new park swingset		2,189.25
07/11/2015	Check	1797	Randall Shipp			-104.00
				reimbursement to Randall Shipp for purchases of drinks- no receipt		104.00
07/11/2015	Check	1798	Kelly Finn			-130.60
				Ink		28.07
				Tetherball		19.99
				Domain Name renewal		20.82
				Domain Filing fee		3.50
				Ink/ Paper		58.22

07/14/2015	Check	1799	Daniel Levy		-68.19
				Fire Ant Stuff	9.78
				Batteries for Recorder	6.49
				Recorder	51.92
07/17/2015	Check	1800	ROSE JERANIUM		-422.70
				May cleaning & trash removal	355.00
				TP	67.70
07/21/2015	Check	1801	Business Insurance Services		-3,314.60
				Renewal of policy CPS2046393	3,314.60
07/30/2015	Check	1802	David Hoffeld		-600.00
				July maint	600.00
07/30/2015	Check	1803	Island Catchment Co		-3,201.02
				new catchment Tank	3,201.02

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Kalapana Seaview Estates Community Association

DEPOSIT DETAIL

July 2015

DATE	TRANSACTION TYPE	NUM	CLIENT	VENDOR	MEMO/DESCRIPTION	CLR	AMOUNT
5447054 Bank of Hawaii							
07/04/2015	Deposit						1,910.00
		1025	040-042				-65.00
		1200	036-037				-50.00
		4657	041-039				-200.00
		4332	036-091				-105.00
		529	039-056				-110.00
		1263	035-045				-105.00
		161	039-110				-50.00
		1162	034-093				-105.00
		DD319-301-11343	035-026				-105.00
		324	034-077				-50.00
		1313	039-087				-50.00
		245	037-070				-50.00
		245	037-071				-50.00
		109	039-103				-50.00
		1333	038-126				-50.00
		1141	041-061				-50.00
		5298	038-047				-105.00
		1265	039-031				-105.00
		10307	037-033				-50.00
		171	037-079				-55.00
		1001	039-128		annual dues		-50.00
		123228682	037-093		transfer fee		-100.00
		1304	Bob Kirk - 4506		mailbox deposit		-100.00
		632	Daniel Levy - 4565		mailbox deposit		-100.00
07/24/2015	Deposit						875.00

7832	037-054	-50.00
425881874	040-116	-105.00
481	040-121	-50.00
79401	036-031	-50.00
4829	037-008	-50.00
4829	037-009	-160.00
3225	035-005	-50.00
834	040-049	-50.00
05191	039-078	-260.00
05191	039-079	-50.00

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