

**Kalapana Seaview Estates Community Association  
RR2 Box 4537, Pahoa, HI 96778  
November 2, 2015 BOD Meeting Minutes**

Final Minutes

**1. Call to Order:** 4:07pm by Hazen Komraus, President.

**Board of Directors Present:** Daniel Levy, Kelly Finn, Gary Kinley and Hazen Komraus

**Members Present:** Patti Lightcap, John Dubois, David Hoffeld and Sandor Baranyi

**A. Additions/Corrections to Agenda:** Several additions and changes were made.

**B. Announcements:** None

**2. Treasurer's Report:**

As of October 31, 2015

Bank of Hawaii checking balance      \$20,847.48

ING Savings balance                      \$47,896.58

Total Balance of                          \$68,744.06

Checks spent for October total \$7,043.29. Deposits made for October total \$2,170.00. See attached for details.

**Motion:** by Daniel, 2<sup>nd</sup> by Kelly to approve the treasurer's report

**Vote:** Unanimous - Motion Carries .

**3. October Minutes:** October minutes were read and corrected.

**Motion:** by Daniel, 2<sup>nd</sup> by Gary to approve minutes as corrected.

**Vote:** Unanimous - Motion Carries

**4. Clerk's Report:**

**A. Website:** Many people are joining the "Nextdoor" site.

**B. Mailboxes:** We are receiving some responses back from the letters sent out. We have about 6 boxes left.

**5. Resident Concerns:** Sandor expresses the need to repair the bathrooms and post meeting notices on front board. David Hoffeld will replace lock on the notice board at the pavilion. We can post meeting notices there as well as the mailbox kiosk as soon as it is finished being repaired.

**6. Committee Reports:**

**A. Permaculture Garden:** We have received no bids as of yet, also no board up front to post RFP.

**Motion:** by Daniel, 2<sup>nd</sup> by Kelly to extend the deadline for the perm culture garden RFP to the December 31, 2015.

**Vote:** Unanimous - Motion Carries

**B. Tree trimming Update:** Wade is clearing all the palm fronds from the front and the Pavilion parks. It would cost about \$3000.00 to have Adrian mulch and about \$1000.00 to haul them away.

**Motion:** by Kelly, 2<sup>nd</sup> by Gary to have Adrian haul away all the debris for a maximum of \$1000.00 subtracting any dues owed.

**Vote:** Unanimous - Motion Carries

**C. Parks:**

**1. Pavilion Park Bathroom:**

**Motion:** by Gary, 2<sup>nd</sup> by Hazen to have a separate systems for each bathroom so both bathrooms are operating. One to be open and used and the second used as back up.

**Vote:** 3-yes, 1-noby Kelly , 0-abstention - Motion Carries

David Hoffeld will have battery installed & bathroom up and running and purchase a new catchment cover and install ASAP.

**Motion:** by Kelly, 2<sup>nd</sup> by Hazen to offer a \$50.00 reward for the return of the catchment cover. Kelly will make a poster.

**Vote:** 3-yes, 0-no, 1-abstention by Daniel - Motion Carries

**2. Signs:** The new Seaview sign has been installed on the east side of front park and the west side sign is currently being repaired and repainted.

There is some concern about the possibility of a market on the upper west park this coming weekend. Currently we have no signs in that park. The board is wondering if there is a need for a park rules sign or other in that park.

**D. Neighborhood Watch:** No report .

## **7. Old Business:**

**A. Lawsuits:** Nothing new to report at this time.

**B. 2014 Audit:** The audit is almost complete. Carbonaro CPA is waiting on some letters to be signed and returned then we should receive our report.

**C. Community Albizia Control:** The next workshop will be November 14, 2015

from 9:00 to noon. Meet at the pavilion. Refreshments will be supplied.

## **D. RFP's:**

**1. Fire Ant Treatment:** Fire Ant Crusader has given us a bid for a \$50.00 minimum or \$50.00 an acre. He uses Tango and siesta for his treatments.

**Motion:** by Kelly, 2<sup>nd</sup> by Hazen to change board rule #8 to allow non-organic pesticides in the parks for fire ant treatment only

**Vote:** 3-yes, 0-no, 1-abstention by Gary - Motion Carries

**Motion:** by Kelly, 2<sup>nd</sup> by Hazen to have Daniel contact Fire Ant Crusaders to treat the front park and the pavilion park for fire ants for 6 months.

**Vote:** Unanimous - Motion Carries

**2. Mailbox Kiosk Repair:** The mailbox bulletin board is finished except for the Plexiglas. Should be done by end of week.

Mark Hinshaw want to form a committee to repair, renovate, and fix the mailbox kiosk which is in extreme need of repair.

**Motion:** by Daniel, 2<sup>nd</sup> by Hazen to form a mailbox kiosk committee made up of residents.

**Vote:** 3-yes, 0-no, 1-abstention by Kelly - Motion Carries

**E. Letters to Members in Arrears:** We have sent out 124 letters all with the US and have so far received few payments in return.

**Motion:** by Gary, 2<sup>nd</sup> by Hazen to allocate \$500.00 for postage to send the remaining 36 international letters by registered mail.

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**Vote:** Unanimous - Motion Carries

## **8. New Business:**

**A. Holiday Party:** We will have a holiday party again this year in December.

Date and details to be discussed in the December meeting.

**B. Speed Bumps:** There is concern about people driving too fast on Mapuana Ave. Some residents would like more speed bumps on Mapuana Ave. To do this we need 67% of all property owners on Mapuana Ave. to agree. Further discussion at the December meeting.

**9. Next BOD Meeting:** Next meeting is Tuesday December 1, 2015 at 5:30pm at Gary Kinley's house located at 12-7061 Pu'ulena St.

**10. Adjournment: Motion:** by Gary, 2<sup>nd</sup> by Hazen to adjourn meeting at 6:20pm.

**Vote:** Unanimous - Motion Carries.

Minutes submitted by Patti Lightcap



# Kalapana Seaview Estates Community Association

## BALANCE SHEET

As of October 31, 2015

	TOTAL
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Bank Accounts</b>	
1050 Barter (deleted)	0.00
1090 Savings Account (deleted)	0.00
5447054 Bank of Hawaii	20,847.48
82577 First Hawaiian Bank Checking (deleted)	0.00
First Hawaiian C/D (deleted)	0.00
ING Savings/Capital One	47,896.58
<b>Total Bank Accounts</b>	<b>\$68,744.06</b>
<b>Accounts Receivable</b>	
1110 Accounts receivable	825.00
<b>Total Accounts Receivable</b>	<b>\$825.00</b>
<b>Other current assets</b>	
1299 Undeposited Funds	0.00
<b>Total Other current assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$69,569.06</b>
<b>Other Assets</b>	
1080 Certificate of Deposit	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$69,569.06</b>
<b>LIABILITIES AND EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
<b>Accounts Payable</b>	
2010 Accounts payable	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>
<b>Long-Term Liabilities</b>	
4005 Mailbox Deposits	16,750.00
<b>Total Long-Term Liabilities</b>	<b>\$16,750.00</b>
<b>Total Liabilities</b>	<b>\$16,750.00</b>
<b>Equity</b>	
3001 Opening Bal Equity	-6,367.29
3010 Unrestrict (retained earnings)	63,900.75
Net Income	-4,714.40
<b>Total Equity</b>	<b>\$52,819.06</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$69,569.06</b>



*Monday, Nov 09, 2015 01:27:42 PM PST GMT-10 - Cash Basis*

## Kalapana Seaview Estates Community Association

## CHECK DETAIL

October 2015

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
<b>5447054 Bank of Hawaii</b>						
10/01/2015	Expense	1828	Michael Weeks			-330.00
				Sunday Gathering Park Rule Awareness program		330.00
10/02/2015	Expense	1829	Allen's Tree Service			-1,000.00
				*Check made out to Kristofer Hawkins for Allen's Tree Service. Date of work 10-2 Lower park		1,000.00
10/06/2015	Expense	1830	David Hoffeld			-660.00
				lawn services for upper parks for october		600.00
				Pump		60.00
10/06/2015	Expense	1831	PARADISE PROPERTY			-550.00
				September 2015 Lawn-care for lower park		550.00
10/06/2015	Expense	1832	ROSE JERANIUM			-370.00
				pavilion cleaning September 2015		370.00
10/07/2015	Expense	1833	Allen's Tree Service			-1,000.00
				*Check made out to Wyatt Allen for Allen's Tree Service. Date of work 10-7 Lower park		1,000.00
10/12/2015	Expense	1834	PATTI LIGHTCAP			-217.50
				services for September 2015		217.50

11/9/2015				Report: Check Detail	
10/23/2015	Expense	1835	RJ Hampton		-50.00
				Fire Ant Treatment Pavilion park	50.00
10/28/2015	Expense	1836	Allen's Tree Service		-1,000.00
				*Check made out to Ford Rozycki for Allen's Tree Service. Date of work 1022 Lower park	1,000.00
10/28/2015	Expense	1837	Allen's Tree Service		-1,000.00
				*Check made out to Kristofer Hawkins for Allen's Tree Service. Date of work 10-23 Lower park	1,000.00
10/29/2015	Expense	1839	Gary Kinley		-915.79
				Postage for dues collection certified mail	835.76
				Office Depot	80.03

Monday, Nov 09, 2015 01:28:00 PM PST GMT-10



## Kalapana Seaview Estates Community Association

## DEPOSIT DETAIL

October 2015

DATE	TRANSACTION TYPE	NUM	CLIENT	VENDOR	MEMO/DESCRIPTION	CLR	AMOUNT
<b>5447054 Bank of Hawaii</b>							
10/22/2015	Deposit						2,020.00
		57096128	038-095				-100.00
		57096524	035-002				-560.00
		57096524	035-002				-100.00
		3636	037-032				-50.00
		356	041-027				-50.00
		123233927	038-019				-50.00
		123233927	038-019				-100.00
		123233542	039-134				-610.00
		123233541	039-134				-100.00
			041-096				-50.00
			041-097				-50.00
			041-097				-25.00
			041-096				-25.00
			041-098				-75.00
			036-027				-75.00
10/26/2015	Deposit		039-090				150.00
		3434-5438-1299-1635	039-090				-150.00

Monday, Nov 09, 2015 01:27:22 PM PST GMT-10