

Kalapana Seaview Estates Community Association
R.R. 2, Box 4537, Pahoia, HI 96778

KSECA Board of Directors Meeting
Tuesday, August 9, 2016, 4:00 P.M. at the Pavilion

FINAL MINUTES

1. Call to Order:

Meeting opened at 4:07 PM by Hazen Komraus, President

Board members present: Hazen Komraus, Phil Hartman, Kelly Finn, Jean Howell, John DuBois.

Absent: Jan Patenaude and Archer.

Members present: Jacklyn Symonds, Christina Hazzard, Todd Lillo, Uschi Snover, Stone O'Daugherty, and Jack D. Hash.

A. Additions/Corrections to Agenda

B. Announcements

2. Treasurer's Report:

A. July report: Read by Hazen. Motion to accept the Treasurer's report as read made by Jean; seconded by Hazen. Unanimous; motion carried.

3. Minutes July BOD Meeting

Read by Hazen. Motion to accept the July minutes, as corrected, made by John; seconded by Jean. Unanimous; motion carried.

4. Clerk's Report

Jean reported that there are no mailboxes currently available and that she will be filing an amended registration with the DCCA.

5. Resident Concerns

Christina Hazzard requested to work off her \$100 dues in arrears by picking up trash in the front park for six weeks. Discussion ensued about how there are currently others doing this task, for free, and how to find another suitable task for her to accomplish her goals and meet our needs. Christina left immediately as the discussion began and therefore we were unable to work out some suitable task with her. John made a motion to accept her request, seconded by Phil. One aye, three nays, one abstention (Hazen); motion failed.

6. Committee Reports

A. Permaculture Garden

No official report by Scott Stone. John mentioned that doing work within the County setback on Nahokulele Rd would require a survey and a permit. Stone said that the intent was not to grade but to put gardens on top of the existing berms. The tractor work would only be used to build up berms in areas that have none.

B. Parks

Stone wanted us to clarify how we are permitting events in the park and those with amplified music. He asked if these events are to be limited and said the only issue is the amplified music which travels a far distance. We discussed setting limits.

A motion that for any function approved in the pavilion that notice of this event be posted before the event with notice that there will be amplified music, was made by John, seconded by Kelly. Unanimous; motion carried.

A motion that all events in our parks must be pre-approved by the KSECA Board, was made by John, seconded by Hazen. Unanimous; motion carried.

C. Mailbox Center Membership: No report.

7. Old Business

A. Board Best Practices

Jean reminded us of what was learned at the community organization workshop, especially reflecting respect for one another.

B. Contracts

We discussed park maintenance bids; no decisions yet as we have more information to gather first.

A motion was made to change the lock on the KSECA mailbox by John, seconded by Phil. Unanimous; motion carried.

C. Indemnification Insurance

Our policy is up in September. A motion to pay the premium requesting that the insurance company change the billing date to May was made by John, seconded by Hazen. Two ayes, three nays; motion failed.

A motion to pay the premium was made by Kelly, seconded by Jean. Unanimous; motion carried.

D. 2014 Audit

Phil will contact the audit company regarding resolving the audit's completion.

E. Albizia Eradication: Was moved up in the agenda. Report by Uschi Snover that the use of Milestone has been resolved by the State Department of Agriculture as the manufacturer changed their definition of where it is suitable to be used to all areas except urban areas.

Therefore, the next workshop is scheduled for Wednesday Sept. 7th at 9:00 AM at the Pavilion.

There are still 100 infested lots whose owners have not signed off on permission to allow albizia eradication efforts. Uschi prepared a web presentation for us to post to the website.

A motion to post the albizia information presentation to our website was made by Kelly, seconded by Jean. One nay (John); motion carried.

A motion to send out albizia information letters with KSECA address but the name of the volunteer albizia eradication group was made by Kelly, seconded by Jean. One nay (John); motion carried.

8. New Business

A. Work Party

We discussed future work parties but no definite date or task was decided upon as of now.

9. Announcement of Date of Next BOD Meeting

A motion to adjourn the meeting was made at 6:52 PM by Jean, seconded by John. Unanimous; motion carried.

The next meeting was set for September 13, 2016, at 4PM in the Pavilion.

Kalapana Seaview Estates Community Association Balance Sheet

As of July 31, 2016

	Total
ASSETS	
Current Assets	
Bank Accounts	
5447054 Bank of Hawaii	54,284.72
ING Savings/Capital One	48,137.09
Total Bank Accounts	\$102,421.81
Accounts Receivable	
1110 Accounts receivable	225.00
Total Accounts Receivable	\$225.00
Other current assets	
1299 Undeposited Funds	0.00
Total Other current assets	\$0.00
Total Current Assets	\$102,646.81
Other Assets	
1080 Certificate of Deposit	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$102,646.81
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 Accounts payable	0.00
Total Accounts Payable	\$0.00
Total Current Liabilities	\$0.00
Long-Term Liabilities	
4005 Mailbox Deposits	18,050.00
Total Long-Term Liabilities	\$18,050.00
Total Liabilities	\$18,050.00
Equity	
3001 Opening Bal Equity	-6,366.51
3010 Unrestrict (retained earnings)	60,958.44
Net Income	30,004.88
Total Equity	\$84,596.81
TOTAL LIABILITIES AND EQUITY	\$102,646.81

Tuesday, Sep 06, 2016 09:32:07 AM PDT GMT-10 - Cash Basis

Kalapana Seaview Estates Community Association Check Detail

July 2016

Date	Transaction Type	Num	Name	Memo/Description	Clr	Amount
5447054 Bank of Hawaii						
07/13/2016	Check	paypal	Daniel Levy		R	-500.00
				Website management March - July		500.00
07/14/2016	Check	1901	David Hoffeld		R	-600.00
				June mow & weed whack upper parks		600.00
07/14/2016	Check	1902	ROSE JERANIUM		R	-515.00
				June bathroom & pavilion cleaning & trash removal & lockup		515.00
07/14/2016	Check	1903	PATTI LIGHTCAP		R	-320.00
				Accounting services for June		320.00
07/14/2016	Check	1904	ROSE JERANIUM		R	-75.00
				open & lock bathroom for 3 weeks in May		75.00
07/20/2016	Expense	withheld	BANK OF HAWAII	returned stmt fee	R	-5.00
						5.00
07/28/2016	Check	1905	Hawaiian TelCom		R	-21.25
				phone 7/4/16 - 8/3/16		21.25

Tuesday, Sep 06, 2016 09:33:39 AM PDT GMT-10

Kalapana Seaview Estates Community Association

Deposit Detail

July 2016

Date	Transaction Type	Num	Client	Vendor	Memo/Description	Clr	Amount
5447054 Bank of Hawaii							
07/27/2016	Deposit		034-069			R	29.22
			034-069				-29.22
07/27/2016	Deposit					R	1,880.00
		1066	040-010				-50.00
		1066	040-011				-50.00
		19601835186	035-076				-50.00
		1565	038-116				-105.00
		1020	034-014				-500.00
		2115	039-102				-50.00
		1159	037-032				-50.00
		570105672	039-038				-205.00
		570105672	039-039				-205.00
		570105856	037-067				-515.00
		570105856	037-067		Transfer Fee		-100.00
07/27/2016	Payment	2ws327936u443732e	034-069			R	20.00
			034-069				-20.00
07/30/2016	Deposit		037-023			R	104.57
		0N95953964668651N	037-023				-104.57

Tuesday, Sep 06, 2016 09:34:59 AM PDT GMT-10