

**Kalapana Seaview Estates Community Association**  
**RR 2 Box 4537, Pahoa, Hawaii 96778 (808) 965-2607**

**BOARD MEETING MINUTES**  
**July 13, 2011**

**1. OPENING CIRCLE** - President Richard Valdez opens the meeting at 6:00 P.M. at 12-7040 Kaiwa St. Kalapana Seaview Estates, Pahoa, Hawaii. Present were board members Treasurer Mark Wyatt, Clerk Mark Hinshaw, Scribe Linda Willaby, Director at Large Frank Musacchio. Also present were community members Jack Hash, Cynthia and Ray Dallou, Athena Peanut, and Adrian Stroescu. Lahi Verschuur was present for part of the meeting.

**2. MINUTES – June 8, 2011** minutes were read by board members. There was an insertion to the minutes under New Business as follows. “The end result was that votes will be tallied by board member names and how they voted (for, against, abstain).” Mark Hinshaw moves that we accept the minutes as amended. Mark Wyatt seconds. Motion passes by unanimous vote.

**3. TREASURER’S REPORT**-Mark Wyatt gives the report. Total checks written were \$523.91 of which expenses for the month were \$223.71 and mailbox deposit refunds were \$300.00. Total equity is \$50,877.32 plus \$10,500 in mailbox deposits. See attached balance sheet and check detail. Mark Hinshaw moves that we accept the report. Linda Willaby seconds the motion. Motion passes unanimously.

**4. PAVILION REPORT**-Mark Wyatt gives the pavilion report. Adrian Stroescu and volunteers removed trash trees and cane grass behind the pavilion. A rock wall is being discussed to be built at the end of the driveway to replace the rotten ohia posts and chain that was there. Mark Hinshaw moves to post notice for bids. Linda Willaby seconds. Motion passes unanimously. A community member has repainted the mailbox structure. Mark Hinshaw moves that this work will be in exchange for 2011 and 2012 association dues and 3 ½ hours at \$15 per hour. Linda Willaby seconds the motion. The motion passes unanimously.

**5. POSTAL CENTER REPORT**-Athena Peanut proposes sending a letter to the postmaster seeking a reimbursement of \$12,800 for the eight flats of postal mailboxes that were purchased. Mark Wyatt moves that a committee be formed with Athena Peanut as chairperson to draft a letter to the postmaster requesting reimbursement. The letter will be subject to board approval. Frank Musacchio seconds. Motion passes unanimously.

## 6. OLD BUSINESS

A. Kevin Horton's summer festival- Kevin Horton was not present and is still out of town. The summer festival has been postponed.

B. Speed bump and crosswalk. Actual location of speedbump still to be decided and needs to be discussed with the engineering section of public works. Crosswalk is to be on the Kalani side of Mapuana. Discussion of posting signs on Mapuana by the playground saying "**children at play**".

C. Emergency Evacuation Route-Cynthia Dallou informed the board that she met with Fred Blas to discuss the creation of an emergency evacuation route through Seaview.

## 6. NEW BUSINESS

A. Minutes. Frank discusses what level of detail needs to legally be in the minutes. Does not have to be a verbatim account. It is necessary to name the topic, have a summary of discussion and a vote tally. We have taped recordings of the meetings for backup.

B. Athena moves that all official correspondence from the board be on official board letterhead and be attached to the minutes. Mark Hinshaw seconds. Motion passes unanimously. relocate free box or tear it down. The library/free box building is in poor condition and has termites.

C. Athena moves that all KSECA checks have the signatures of two separately domiciled Board of Directors. Mark Wyatt states that banks do not recognize two signatures so this would be meaningless. Mark Hinshaw seconds. Mark Hinshaw votes yes, Frank and Linda vote no. Richard Valdez and Mark Wyatt abstain. Motion fails.

D. The August board meeting will be held at the pavilion.

E. Discussion of audit reporting requirements. Decided to have further discussion at next board meeting.

F. Five board members attended a meeting at Kalani to discuss coastal planning on the Red Road. Frank Musacchio, Linda Willaby, and Mark Hinshaw volunteer to represent Seaview at the August meeting.

7. **ADJOURNMENT** –Mark Hinshaw moves that we adjourn. Frank Musacchio seconds. Unanimous acceptance. Meeting adjourned at 7: 40 p.m.