

Kalapana Seaview Estates Community Association

12-7017 Kalihikai # 4537, Pahoa, Hi 96778-7842

Draft Minutes of the Board of Directors' Meeting

July 14, 2022

1. Call to order - Robert Stearns opened the meeting at 4.09pm.
Present were all 7 Board members Robert Stearns, Jhayne Wessel, Rhianna Mercier, Tom Mendola, Uschi Snover, with Kevin Sulgit and Skyler Kodani via Zoom. Also present were community members Aileen Wilkie, Lance Cowan, Joanne Long, Ben Wismer, Lorn Douglas, Garry Hoffeld, Abbie Rabinowitz, Steven Whaley, Tim Prindable, Jeranium Rose, Michael Becker, Marion Dooley, Diana Angell, Daniel Levy, Lisa LaGrange, Steve Ocean, Syntha Lorenz, John Dubois, Sally Richardson, Jennifer Dwight and Patti Lightcap.
 2. Assignment of Board Positions
 - a) Uschi nominates Robert for President, Robert elected as President with 6 ayes
 - b) Tom nominates Jhayne as Vice-President, Jhayne elected as Vice-President with 6 ayes
 - c) Tom nominates Skyler as Treasurer, Skyler elected as Treasurer with 6 ayes
 - d) Jhayne nominates Rhianna as Scribe, Rhianna elected as Scribe with 6 ayes
 - e) Tom nominates Uschi as Clerk, Uschi elected as Clerk with 6 ayes
 3. Skyler left meeting at 5.03pm
 4. Syntha, the outgoing President, hands documents to the new Clerk.
 5. Staggering of terms - Jhayne motions that the board tables the staggering of terms to 1year terms for 3 directors until the January Board Meeting, 2nded by Tom. Vote 5 ayes, Robert and Rhianna abstain, Skyler is absent, motion carries.
 6. Minutes BoD meeting June 9 - Rhianna reads the minutes, Tom motions to accept the minutes with corrections, seconded by Jhayne. Vote 4 ayes, Robert and Jhayne abstain, Skyler is absent, motion carries.
 7. Minutes Special Meeting July 10 - Robert reads the minutes, Tom motions to accept the minutes with corrections, seconded by Jhayne. Vote 5 ayes, Robert abstains, Skyler is absent, motion carries.
- Old Business:
8. Treasurer Report - Patti gives the report. As of June 30 total assets are \$82,934.95. Balance Sheet, Check Detail and Deposit Detail will be posted on our website www.kseca.org. Tom motions to accept the bookkeeper's report, seconded by Jhayne. Vote 5 ayes, Robert abstains, Skyler absent, motions carries.
 9. Pay taxes - Jhayne motions for Skyler to obtain information for the next meeting, seconded by Tom. Vote 5 ayes, Robert abstains, Skyler absent, motion carries.

10. Renewal of contracts - contracted helpers have not been paid yet for their work in June and July. New signature cards from the Bank are needed. Tom motions that Skyler, Robert and Rhianna will have signature rights for checks, seconded by Jhayne. Vote 4 ayes, Robert and Rhianna abstain, Skyler absent, motion carries.

Jhayne motions to accept the contract proposal from Patti Lightcap, Daniel Levy and Ben Wismer and to pay the balance of attorney Lockey E. White and to terminate consultations, seconded by Tom. Vote 4 ayes, Robert and Kevin abstain, Skyler absent, motion carries.

Jhayne motions to post RFP's for Fire Ant Treatment and Coconut Trimming, seconded by Tom. Vote 5 ayes, Robert abstains, Skyler absent, motion carries.

11. Sunday Funday - Jhayne motions that the Board does not approve the Sunday Funday event and the vendors. We will do everything in our power to stop the event from happening, we will post no trespassing signs, no public parking signs and will tow vehicles, seconded by Kevin. Vote 4 ayes, Robert and Rhianna abstain, Skyler absent, motion carries.

12. Uschi motions that the Board will meet within the next 20 days in executive session to discuss the Front Park issue, seconded by Jhayne. Vote 5 ayes, Robert abstains, Skyler absent, motions carries.

13. Jhayne motions to table all remaining points on the agenda, seconded by Rhianna. Vote 6 ayes, Skyler absent, motion carries.

14. Robert motions to adjourn, seconded by Jhayne. Motion passes with 6 ayes. Meeting adjourned at circa 6.15pm.

The next meeting will be held on August 11, 2022 at 4pm in the pavilion.

Minutes submitted by Uschi Snover

Kalapana Seaview Estates Community Association

Balance Sheet As of July 18, 2022

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1010 Cash in bank - operating	-18.48
5447054 Bank of Hawaii	19,719.76
ING Savings/Capital One	15,330.58
Total Bank Accounts	\$35,031.86
Accounts Receivable	
1110 Accounts receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
1299 Undeposited Funds	-3,265.52
Total Other Current Assets	\$ -3,265.52
Total Current Assets	\$31,766.34
Fixed Assets	
1670 New Mailbox Structure	57,398.55
Total Fixed Assets	\$57,398.55
Other Assets	
1080 Certificate of Deposit	0.00
Total Other Assets	\$0.00
TOTAL ASSETS	\$89,164.89
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 Accounts payable	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
2350 Unearned/deferred rev - other	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Long-Term Liabilities	
2005 Mailbox Deposits	3,300.00
Total Long-Term Liabilities	\$3,300.00
Total Liabilities	\$3,300.00
Equity	
3001 Opening Bal Equity	-6,366.51
3010 Unrestrict (retained earnings)	89,022.94
Net Income	3,208.46
Total Equity	\$85,864.89
TOTAL LIABILITIES AND EQUITY	\$89,164.89

Kalapana Seaview Estates Community Association

Check Detail

June 2022

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
5447054 Bank of Hawaii						
06/01/2022	Check	2231	Ben Wismer	\$100/month for 12 months.		-600.00
				Dec 2021 - May 2022 frond removal		600.00
06/03/2022	Check	2232	David Hoffeld			-
						1,350.00
				May 2022 Mowing Inv #000232		1,350.00
06/03/2022	Check	2233	ROSE JERANIUM			-545.00
				Pavilion cleaning and trash removal May 2022		545.00
06/03/2022	Check	2234	PATTI LIGHTCAP			-456.87
				Inv #168 May 2022 Bookkeeping services		425.00
				Phone half phone bill		23.50
				Copy Paper		8.37
06/04/2022	Check	2235	ROSE JERANIUM			-545.00
				Pavilion cleaning and trash removal April 2022		545.00
06/11/2022	Check	2236	Lockey Legal			-
						1,036.65
				Inv #384		1,036.65
06/23/2022	Check	2237	Business Insurance Services	Mailed 7-9-2021		-
						5,166.14
				Liability Ins #CPS4701170 7/8/22 - 7/8/23		5,166.14

Kalapana Seaview Estates Community Association

Deposit Detail

June 2022

DATE	TRANSACTION TYPE	NUM	MEMBER	VENDOR	MEMO/DESCRIPTION	CLR	AMOUNT
5447054 Bank of Hawaii							
06/08/2022	Deposit						2,258.80
		99001	038-077				-50.00
		52631037 9	038-065				-50.00
		52631037 9	038-066				-50.00
		534017717	040-023				-50.00
		534017720	040-023				-150.00
		90820459	041-100				-150.00
		120	037-048				-50.00
		27816344537	040-045				-100.00
		1086	036-017				-50.00
		1086	036-018				-50.00
		1086	034-085				-50.00
		1469	038-126				-50.00
		570177886	039-037				-50.00
		570177886	039-037				-150.00
		7078	039-030				-25.00
		1291	037-013				-10.00
		1291	037-077				-10.00
		314	034-080				-50.00
		317	041-087				-50.00
		318	041-088				-50.00
		4364	038-101				-50.00
		4364	038-099				-50.00
		4364	038-100				-50.00
		4364	041-118				-50.00
		19-374362202	041-111				-284.00
		1046	039-129				-99.80
		800	94				-215.00
		cash	93				-215.00
06/12/2022	Deposit						1,415.50
		251	034-083				-50.00
		3019	037-018				-265.50
			041-032				-50.00
		4141	035-062				-50.00
		377	035-018				-50.00
		534017889	035-065				-150.00
		2241	036-009				-50.00
		28182454031	038-085				-50.00
		911	038-120				-50.00
		339	035-058				-100.00
		1017	041-001				-50.00
		1017\	041-002				-50.00

DATE	TRANSACTION TYPE	NUM	MEMBER	VENDOR	MEMO/DESCRIPTION	CLR	AMOUNT
		1017	041-003				-50.00
		626	039-109				-50.00
		626	039-108				-50.00
		1589	041-008				-50.00
		4010	041-016				-50.00
		4010	039-073				-50.00
		1092	034-036				-50.00
		1092	034-036				-50.00
		617	036-019				-50.00
06/23/2022	Deposit						249.62
		5b8801555a423383g	034-017				-50.00
		6550617782190464	038-050				-50.00
		1c826034au179663n	034-095				-49.62
		14241285k283144on	038-018				-50.00
		65a62749ft2330640	039-036				-50.00
06/27/2022	Deposit						3,085.40
		1118	038-056				-50.00
		4446	035-019				-50.00
		107	034-018				-50.00
		107	034-019				-50.00
		107	034-020				-50.00
		3410	041-084				-50.00
		2970	041-072				-100.00
		6045	039-020				-50.00
		6046	039-021				-50.00
		1615	037-078				-100.00
		1003	037-040				-50.00
		32046984	040-071				-265.50
		32076986	040-072				-724.70
		32046983	040-073				-724.70
		2206	039-011				-50.00
		2206	037-115				-50.00
		525013494	038-010				-265.50
		525013494	038-010				-150.00
		521103129	036-029				-205.00