

Kalapana Seaview Estates Community Association RR2, Box 4537, Pahoa, Hi. 96778  
KSECA Board of Directors Meeting  
Thursday, July, 9 2020, 4pm via Zoom

**DRAFT MINUTES**

1. Call to Order by Stone at 4:03pm
  - a. Members Present: Daniel Levy, Syntha Lorenz, David Sanchez, Carol Craig, Sondra Olson, Jeremy 'Stone' Fash, Stephen Ocean, John Dubois
  - b. Additions/Corrections to Agenda - New board member, Swing Set and Bike Racks
2. Announcements - None
3. Treasurer's Report - Total balance:108,985.08 Deposits: 222.26 checks: 10,167.52  
Dues in Arrears: \$155,274.52
4. Minutes
  - a. June - Daniel read June's minutes. Syntha motioned to accept the minutes as corrected, Stone Seconded. Unanimous.
5. Clerks Report - Carol will be checking the mail while Patti is gone.
6. Board reports
  - a. Community Committee - Syntha would like to have a community meeting and work trade event towards the end of the month, before the AGM.
  - b. Parks
    - i. Palm & Tree Pruning - It was taken completed
    - ii. Information Board at Mailbox Center - Stone made one and set it up.
    - iii. Bike Rack - Stone did research - Shipping made online options cost prohibitive. Stone would like to ask Dave Hoffield to offer a bid to build one. Everybody agreed
    - iv. Swing Set- We own the equipment but it has been put off. Stone will look into getting the missing part.
  - c. Mailbox Center - Work party was tabled. 44 of the 88 boxes have been distributed.
  - d. Website - Website is back online after a day being off. AGM was posted sas the incorrect date on the website and email list. Daniel will send a correction email. Our domain is now in our control. We no longer have any contracts with KOA web consulting.
7. Old Business
  - a. Contracts - Tabled
  - b. Legal Matters - Our lawyer has not been available - Tabled
  - c. AGM -
    - i. We need to figure out details of AGM operation. Stone will communicate with Uschi and collaborate more over email.
    - ii. Syntha brought up our bylaw rules saying "The AGM shall be held on the last Sunday in April to vote motions and elections by KSECA MGS. If, for any reason, elections are not conducted or the AGM is not held as

scheduled, a rescheduled AGM shall be held within 45 days following the originally scheduled date of the AGM for the express purpose of electing Directors. If any unforeseen circumstance prevents the rescheduled AGM from being held a Special Meeting shall be called.”

- iii. There is some concern over the dates present on proxy forms but due to the unprecedented situation, Stone will consult our lawyer.
- iv. Stone made a motion to move our Special Meeting/AGM to August 23. Seconded by Carol. Stone Retracted his motion.
- v. Daniel Made a motion to table AGM scheduling until such time that the board decides to call a Special Meeting with 45 days notice to the membership via email. Stone seconded. Unanimous. Daniel will send out an email notification and notice on the website.
- d. Work Trade - Steve will organize a work-trade party to organize the mailbox center. Work traders should maintain social distance and wear masks if that is not possible.
- e. New Board Member
  - i. Stone nominated Dave Sanchez to be on the board. Carol Seconded. David shared a little about his history on Big Island and in Seaview. Unanimous
- 8. New Business
- 9. Resident Concerns
  - a. Members were concerned about drumming too late and covid risks at the lawn on Sunday
  - b. Stone shared that The Free Box was broken into. A police report was made.
  - c. John Dubois shared that the bulletin board was planned to be put up on the inside of the structure as described in the plans. Stone shared that there is no place to place it inside. He explained that the info board is a surface treatment and there is flexibility in it's placement with the county. John expressed that we decided it at the AGM and it must be inside. Dave offered to search for alternative solutions with John, that might satisfy everyone's needs.
- 10. Next board meeting will be Thursday August 13 at 4pm on zoom. Daniel motioned to adjourn. Steve Seconded. Unanimous.

Draft minutes Submitted by Daniel Levy

# Kalapana Seaview Estates Community Association

## BALANCE SHEET

As of June 30, 2020

	TOTAL
<b>ASSETS</b>	
Current Assets	
Bank Accounts	
5447054 Bank of Hawaii	21,998.29
ING Savings/Capital One	39,057.51
<b>Total Bank Accounts</b>	<b>\$61,055.80</b>
Accounts Receivable	
1110 Accounts receivable	-25.00
<b>Total Accounts Receivable</b>	<b>\$ -25.00</b>
Other Current Assets	
1299 Undeposited Funds	0.00
<b>Total Other Current Assets</b>	<b>\$0.00</b>
<b>Total Current Assets</b>	<b>\$61,030.80</b>
Fixed Assets	
1670 New Mailbox Structure	47,954.28
<b>Total Fixed Assets</b>	<b>\$47,954.28</b>
Other Assets	
1080 Certificate of Deposit	0.00
<b>Total Other Assets</b>	<b>\$0.00</b>
<b>TOTAL ASSETS</b>	<b>\$108,985.08</b>
<b>LIABILITIES AND EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
2010 Accounts payable	0.00
<b>Total Accounts Payable</b>	<b>\$0.00</b>
Other Current Liabilities	
2350 Unearned/deferred rev - other	0.00
<b>Total Other Current Liabilities</b>	<b>\$0.00</b>
<b>Total Current Liabilities</b>	<b>\$0.00</b>
Long-Term Liabilities	
2005 Mailbox Deposits	1,900.00
<b>Total Long-Term Liabilities</b>	<b>\$1,900.00</b>
<b>Total Liabilities</b>	<b>\$1,900.00</b>
Equity	
3001 Opening Bal Equity	-6,366.51
3010 Unrestrict (retained earnings)	101,107.94
Net Income	12,343.65
<b>Total Equity</b>	<b>\$107,085.08</b>
<b>TOTAL LIABILITIES AND EQUITY</b>	<b>\$108,985.08</b>

# Kalapana Seaview Estates Community Association

## CHECK DETAIL

June 2020

DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	CLR	AMOUNT
5447054	Bank of Hawaii					
06/03/2020	Check	2360	PATTI LIGHTCAP	copies & supplies for AGM		-499.90
				May 2020 Bookkeeping services Inv #146		450.00
				telephone		23.50
				Stamps		26.40
06/16/2020	Check		paypal	hostgator.com		-16.62
						8.31
						8.31
06/22/2020	Check		paypal	Orind Adams		-3,217.00
				2nd Third of coconut trimming of parks		3,217.00
06/25/2020	Check		paypay	Orind Adams		-3,217.00
				Final third payment of coconut trimming of parks		3,217.00

# Kalapana Seaview Estates Community Association

## DEPOSIT DETAIL

June 2020

DATE	TRANSACTION TYPE	NUM	MEMBER	VENDOR	MEMO/DESCRIPTION	CLR	AMOUNT
5447054	Bank of Hawaii						
06/02/2020	Deposit						2,429.00
		6240	038-019				-50.00
		3512	036-089				-50.00
		3512	036-090				-50.00
		0030695298	038-041				-105.00
		001695098	035-020				-50.00
		2353	040-128				-100.00
		996099	040-033				-50.00
		995100	040-034				-50.00
		995100	041-042				-50.00
		995100	041-043				-50.00
		995100	041-044				-50.00
		996055	041-032				-50.00
		1031	040-025				-50.00
		5179	037-008				-50.00
		51779	037-009				-50.00
		113`	037-048				-50.00
		1344	040-054				-50.00
		1232003926	037-054				-50.00
		1232003924	037-054				-150.00
		110	041-067				-50.00
		110	041-068				-50.00
		110	041-094				-50.00
		3017	036-035				-50.00
		146011019	035-006				-105.00
		7771439273	034-068				-49.00
		1051	034-036				-100.00
		35471843	038-013				-50.00
		1245	037-013				-10.00
		1245	037-077				-10.00
		1374	038-028				-50.00
		1025	036-009				-50.00
		1064	039-011				-50.00
		984	036-018				-100.00
		984	036-017				-100.00
		984	034-085				-100.00
		110	038-103				-50.00
		1426	034-063				-50.00
		12822	039-099				-50.00
		0999	039-004				-50.00
		0999	039-009				-50.00
		0999	039-010				-50.00

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## DEPOSIT DETAIL

June 2020

DATE	TRANSACTION TYPE	NUM	MEMBER	VENDOR	MEMO/DESCRIPTION	CLR	AMOUNT
06/02/2020	Deposit						599.60
		6792225421883464p	038-117				-50.00
		17d356189460921b	039-103				-49.62
		3y48375880603881y	036-008				-50.19
		01390333t6200974b	040-133				-50.00
		01390333t6200974b	040-114				-50.00
		7ur662453h785134k	036-024				-50.00
		5pc43958gh9903993	034-095				-50.19
		28901065gj496973p	038-121				-49.22
		25c18690vh0624126	035-078				-50.19
		24f59063xe804622b	039-073				-50.19
		6y440976t67466131	038-129				-50.00
		6y440976t67466131	038-115				-50.00
06/15/2020	Deposit						3,107.40
		1056	035-065				-50.00
		52295223 6	038-065				-50.00
		52295223 6	038-066				-50.00
		5103	041-084				-25.00
		229	035-056				-50.00
		140	041-013				-165.50
		1000020518	035-035				-50.00
		1000020512	035-023				-50.00
		3180	041-084				-52.50
		220	10				-150.00
		221	10				-50.00
		104	23				-200.00
		405	036-047				-50.00
		644	038-094				-50.00
		1093	39				-150.00
			37				-150.00
		1627	041-025				-100.00
		1627	40				-200.00
		110	22				-200.00
		12255	038-022				-50.00
		0019559849	040-027				-50.00
		134	038-006				-50.00
		134	038-007				-50.00
		2356	041-117				-50.00
		212	036-033				-50.00
		565	036-048				-432.20
		564	036-064				-432.20
		123	037-089				-50.00
		123	037-088				-50.00

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## DEPOSIT DETAIL

June 2020

DATE	TRANSACTION TYPE	NUM	MEMBER	VENDOR	MEMO/DESCRIPTION	CLR	AMOUNT
06/22/2020	Deposit						149.90
		9Lg98506ra372631a	037-003				-99.71
		7dp67769je400012v	041-091				-50.19
06/24/2020	Deposit						200.39
		50j8413179364161y	034-069				-50.19
		89B17365ng065061h	50				-150.20
06/25/2020	Deposit						1,244.27
		150	039-031				-100.00
		1474	040-108				-50.00
		176	035-052				-100.00
		2346	041-041				-50.00
		3478	038-011				-49.81
		421	040-036				-50.00
		713	041-063				-50.00
		333	040-040				-378.46
		1027	034-053				-50.00
		1833	035-061				-116.00
		3708	040-138				-100.00
		1005	42				-150.00
		303711	041-018				0.00