

Kalapana Seaview Estates Community Association  
R.R. 2, Box 4537, Pahoa, HI 96778

**KSECA Board of Directors Meeting  
Thursday February 7, 2019, 4:00 P.M.**

DRAFT MINUTES

1. Call to Order: AT 4:06 PM by Hazen. Board members present: Hazen Komraus, Kelly Finn, Jean Howell, Richard Valdez, Jacob Turner, Stone O'Daugherty. Members present: Sondra Olsen, John DuBois, Kevin Kalley, U. Grude, Gary Polinsky, Nadine Wells, Jeranium, and Patti Lightcap.
  - A. Opening Statement
  - B. Additions/Corrections to Agenda
  - C. Announcements
2. Treasurer's Report: Read by Patti Lightcap, Contractor. The billing for the year is done.
3. Minutes January BOD Meeting: Hazen read the minutes; a few corrections were made.
4. Clerk's Report: Jean reported 40 are on the waiting list for a mailbox.
5. Board Business Reports
  - A. Parks
    1. Paint Catchment: No update.
    2. Free Box Doors: No update.
    3. Pavilion Usage Policy: We read the draft usage policy. Jacob made a motion to approve the policy, as amended, seconded by Stone. Unanimous; motion passed.
  - B. Mailbox Center: The permit has been issued. Bidding for concrete work is ongoing. Kevin K. volunteered to store new mailbox clusters at his house prior to installation, if needed.
  - C. Website: No report.
6. Old Business
  - A. Contracts
    1. Seaview sign repair: We got 2 bids to fix up the Seaview signs, one for \$617 and one for \$900. We discussed the bids and the signs. Kelly thinks we should not be spending hundreds of dollars on the signs when we have a large project coming up to pay for (the new mailbox center) and when we have not even completed jobs we voted to do years ago (putting a bench in the front park), and because we spent \$900 on the signs several years ago. Jacob made a motion to accept the bid for \$617, seconded by Stone. Three ayes, three nays; motion failed.

Richard made a motion to put out another RFP, for 45 days, for sign repair with a \$500 limit, seconded by Stone. Three ayes, 2 nays, 1 abstention; motion failed. Jacob made a motion to ask the 2 bidders to do the signs for \$550, seconded by Stone. 5 ayes, 1 nay; motion passed.

B. Dues in Arrears, Audit, and Budgetary Issues

1. On-line Banking: We agreed one account should be local; we will do more research.

C. Legal Matters and Attorney: The contract with the attorney would continue until terminated.

D. Bylaw Review Committee: The draft proposed bylaws are ready for distribution with the newsletter.

E. AGM

1. Agenda

2. Facilitator: Done

3. Review Minutes and Approve: Richard made a motion to approve the 2018 AGM minutes, seconded by Stone. 2 abstentions; motion passed.

4. Meal: We will ask Kevin S. about catering the AGM.

7. Resident Concerns: Concern expressed about unleashed dogs in the parks. This is a violation of County law. Jean suggested we send letter to dog owners not in compliance with the leash law in our parks.

Concern was expressed about the raised concrete around the swing set and the danger it may pose to kids. People asked why the gate at the pavilion park is still locked during the day. Dave H. is going to look into repairing it.

8. Announcement of Date of Next BOD Meeting

The next meeting is March 14, 2019 and after that April 11, 2019; 4 PM, pavilion park.

We adjourned at 5:48 PM and the board briefly went into an executive session.

Minutes submitted by Kelly Finn.